

EATON COUNTY CLERK'S OFFICE

Diana Bosworth
Clerk/Register
1045 Independence Blvd.
Charlotte, MI 48813

Kim Morris
Chief Deputy Clerk
517-543-7500 Ext. 2426 or 517-485-3417
Fax 517-541-0666

DD-214 RECORD REQUEST FORM

This is a private record, **requestor please include copy of your photo ID**

Full Name of Veteran _____ Birth Date _____

Discharge date (or approximate) _____

Eligibility (select one):

Veteran of record

Person with veteran's permission
Notarized letter from veteran specifying name(s) of who has permission needed

Heir of Deceased Veteran, describe relation: _____
Copy of death certificate needed if did not pass away in Eaton County

Veteran's Service officer, for the purpose of benefits
Submit a written request on letterhead

Public— must be ≥ 70 years after the discharge date (**standard certified copy fees apply**)
\$15 for one copy, \$8 for each additional copy of the same record

Requestor's Information:

Printed Name: _____

Signature: _____

Email to: CountyClerk@eatoncounty.org

Or Mail request to:
Eaton County Clerk
1045 Independence Blvd.
Charlotte, MI 48813

(Your) Address to send documents to:

Your contact Phone #:
Or Email: