

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Jane Whitacre
Mark J. Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Dairus Reynnet
Wayne Ridge
Brian Lautzenheiser
Jim Mott
Jeremy Whittum
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC WORKS AND PLANNING COMMITTEE

WEDNESDAY, FEBRUARY 9, 2022

9:00 A.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA - REVISED

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of January 12, 2022 Minutes.
5. Limited Public Comment.
6. EATRAN Semi-Annual Report.
7. Parks Report.
8. Construction Code Report.
 - Plumbing Code Update
9. DIA Update.
 - Department Update
 - Solid Waste Ordinance Hearing
 - Lebron
 - Financial Report
10. Community Development Report.
11. Miscellaneous.
12. Limited Public Comment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, JANUARY 12, 2022

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Jim Mott, Terrance Augustine, Joseph Brehler, Blake Mulder, Barbara Rogers & Jane Whitacre

ALSO PRESENT: Commissioners Jeremy Whittum and Brian Droscha; Troy Stowell, Gene Bryan, Morgan Feldpausch, Claudine Williams and John Fuentes

The January 12, 2022 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Rogers moved to approve the agenda, as presented. Commissioner Mott seconded. Motion carried unanimously.

Commissioner Mulder moved to approve the minutes of the December 8, 2021 meeting, as presented. Commissioner Whitacre seconded. Motion carried unanimously.

Troy Stowell, Parks & Recreation Director, was present to provide the Department's update. It was reported that the construction of a 2.5 mile trail at Crandall Park is scheduled to be constructed in spring 2022. It was also reported that two potential Department of Natural Resources Trust Fund grant applications are under development for future consideration for submission, one for a fishing pier at Crandall Park and a second for an observation deck at Lincoln Brick Park.

It was also reported that a 10-year lease agreement with the Charlotte Optimist Club has been prepared and is being recommended, to replace the previous expired lease.

Commissioner Augustine moved to recommend approval of the lease agreement with the Charlotte Optimist Club, to the Board of Commissioners, as presented. Commissioner Whitacre seconded. Discussion held. Motion carried unanimously.

It was also reported that a utility right-of-way easement to provide for the installation of electrical service at Crandall Park for an emergency alert system has been prepared and is being recommended for approval.

Commissioner Mulder moved to recommend approval of the right-of-way easement to the Board of Commissioners, as presented. Commissioner Whitacre seconded. Discussion held. Motion carried unanimously.

Gene Bryan, Construction Code Enforcement Director, was present to provide the Department's monthly report. The monthly housing starts, permit and inspection activity reports were reviewed.

There was discussion regarding staffing adjustments that may be necessary to provide adequate trade coverage based on Mr. Bryan's pending retirement in February 2022.

Morgan Feldpausch, Resource Recovery Coordinator, was present to provide the monthly update for the Designated Implementing Agency. Current licensing and surcharge collections were reviewed. It was reported that it is recommended the County not pursue additional scrap tire recycling grant funding for 2022, due to the availability of carryover funding available in the County's 2021 grant. Discussion held.

It was also reported that the County's current household hazardous waste collection vendor has requested a pricing adjustment for its current contract in effect through December 31, 2022. After evaluating current alternatives, current scheduled events and collection data it is recommended the County approve the vendor's request to ensure the 2022 events can be held as currently planned.

Commissioner Brehler moved to recommend approval of the household hazardous waste vendor contract amendment to the Board of Commissioners, as recommended. Commissioner Augustine seconded. There was discussion regarding evaluating the County's collection model, event scheduling and current surcharge rates in response to and prevent this situation in the future. Motion carried unanimously.

Claudine Williams, Community Development Director, was present to provide the Department's monthly report. It was reported that the County will conduct a public hearing to close-out the Community Development Block Grant (CDBG) CARES Act grant on January 19, 2022.

A resolution to approve the continuation of the Memorandum of Understanding for the Greater Lansing Regional Committee for Stormwater Management through April 30, 2027 was presented and discussed. The committee was formed to assist communities to comply with requirements of National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer Systems (MS4 permits) on a regional basis.

Commissioner Mulder moved to recommend approval of the GLRC Memorandum of Understanding to the Board of Commissioners, as presented. Commissioner Rogers seconded. Motion carried unanimously.

Commissioner Mulder moved to recommend the appointment of Denise Tanner to a three-year term expiring December 31, 2024 as a public representative on the Construction Code Board of Appeals. Commissioner Mott seconded. Motion carried unanimously.

Chairperson Lautzenheiser adjourned the meeting at 9:53 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held at 9:00am on Wednesday, February 9, 2022 in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

Brian Lautzenheiser, Chairperson

January RIDERSHIP FY 2021-2022
PASSENGER REPORT BY COMPARISON

	YOUTH UNDER 5	YOUTH	YOUTH HANDICAP	ADULTS	ADULTS HANDICAP	SENIOR	SENIOR HANDICAP	TOTAL	D.TOWN & MEDICAL	CONTRACT CLIENTS	FAREBOX CASH	HOURS	MILES	PASS VEH/HRS	RIDERSHIP GR.TOTAL
Oct-21	21	1355	471	1831	1537	953	635	6803	160	0	\$4,027.82	2650	49568	2.57	6803
Nov-21	12	1204	291	1645	1526	978	608	6264	163	0	\$4,006.24	2528	47548	2.62	13067
Dec-21	11	956	315	1824	1404	1061	624	6195	168	0	\$4,211.22	2476	45292	2.5	19262
Jan-22	9	1347	307	1811	1424	1049	544	6491	156	0	\$4,266.11	2640	47887	2.46	25753
Feb-22															
Mar-22															
Apr-22															
May-22															
Jun-22															
Jul-22															
Aug-22															
Sep-22															
difference	-5	538	307	372	207	259	103	1781	55	0	\$851.75	469	9321	0.29	6,474

January RIDERSHIP FY 2020-2021

	YOUTH UNDER 5	YOUTH	YOUTH HANDICAP	REGULAR ADULTS	ADULTS HANDICAP	SENIOR	SENIOR HANDICAP	TOTAL	D.TOWN & MEDICAL	CONTRACT CLIENTS	FAREBOX CASH	HOURS	MILES	PASS VEH/HRS	RIDERSHIP GR.TOTAL
Oct-20	6	934	10	1622	1345	937	586	5440	160	0	\$3,980.19	2481	44415	2.19	5440
Nov-20	43	623	0	1320	1062	899	500	4447	95	0	\$3,459.31	2050	36163	2.17	9887
Dec-20	22	473	0	1527	1241	900	519	4682	107	0	\$3,544.72	2140	39253	2.17	14569
Jan-21	14	809	0	1439	1217	790	441	4710	101	0	\$3,414.36	2171	38566	2.17	19279
Feb-21	12	868	2	1495	1256	775	456	4861	111	0	\$3,655.50	2128	38403	2.28	24140
Mar-21	6	993	6	1726	1607	879	546	5763	152	0	\$4,163.72	2661	48493	2.17	29903
Apr-21	11	887	10	1559	1480	828	615	5390	180	0	\$3,965.59	2406	44403	2.24	35293
May-21	10	1015	34	1406	1394	747	529	5135	144	0	\$3,421.31	2248	40652	2.28	40428
Jun-21	23	544	24	1465	1509	922	648	5135	142	0	\$3,712.20	2354	43494	2.18	45563
Jul-21	38	265	10	1325	1517	964	621	4740	148	0	\$3,511.30	2188	40739	2.16	50303
Aug-21	57	260	8	1527	1474	746	1045	5117	141	0	\$3,779.88	2361	43011	2.17	55420
Sep-21	37	1159	179	1616	1616	1003	627	6237	133	0	\$3,759.27	2605	47415	2.39	61657

EATON COUNTY, MICHIGAN

Ordinance No. _____

AN ORDINANCE TO AMEND THE ~~2015~~ 2018 MICHIGAN PLUMBING CODE, AS AMENDED, TO PROVIDE FOR VIOLATIONS OF SAID ORDINANCE TO BE MUNICIPAL CIVIL INFRACTIONS; TO DESIGNATE AUTHORIZED LOCAL OFFICIALS RESPONSIBLE TO ENFORCE MUNICIPAL CIVIL INFRACTION VIOLATIONS OF THE ~~2015~~ 2018 MICHIGAN PLUMBING CODE; TO PLACE THE VIOLATIONS BUREAU AT THE DEPARTMENT OF CONSTRUCTION CODES; TO ADOPT A SAVINGS CLAUSE; AND TO PROVIDE AN EFFECTIVE DATE.

THE COUNTY OF EATON ORDAINS:

SECTION 1. ADDITION OF SUBSECTION 108.8 OF THE ~~2015~~ 2018 MICHIGAN PLUMBING CODE, AS AMENDED, AS ADOPTED AND ENFORCEABLE THROUGH RULES OF THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA), BUREAU OF CONSTRUCTION CODES, AND ENFORCED BY EATON COUNTY.

The ~~2015~~ 2018 Michigan Plumbing Code is amended to add a new subsection 108.8 to read as follows:

Section 108.8 Violation penalties:

- A. Any violation of any provision of any subsection of the ~~2015~~ 2018 Michigan Plumbing Code or any exception granted thereunder, shall be a municipal civil infraction. A violation includes any act, which is prohibited or made or declared, to be unlawful or an offense and any omission or failure to act where the act is required by the ~~2015~~ 2018 Michigan Plumbing Code.
- B. The sanction for any violation of any subsection of the ~~2015~~ 2018 Michigan Plumbing Code which are municipal civil infractions shall be a civil fine as provided in subsection 108.9 plus any costs, damages, expenses and other sanctions, as authorized under Chapter 87 of Act No. 236 of the Public Acts of 1961, as amended, and other applicable laws.
- C. The Director of the Eaton County Department of Construction Codes and Eaton County Department of Construction Codes Plumbing Inspectors are authorized to issue municipal civil infraction citations and municipal civil infraction violation notices for violations of any subsection of the ~~2015~~ 2018 Michigan Plumbing Code.
- D. In addition to enforcement of violations as municipal civil infractions, enforcement of violations of any subsection of the ~~2015~~ 2018 Michigan Plumbing Code may be accomplished by civil action, along with any other remedies provided by law. Violation of the Ordinance is hereby declared a nuisance, per se, and adjudication of responsibility for a municipal civil infraction violation of any subsection of the ~~2015~~ 2018 Michigan Plumbing Code listed above shall not preclude other civil proceedings to abate such nuisance.
- E. Each day that a violation exists constitutes a separate infraction.

SECTION 2. ADDITION OF SUBSECTION 108.9 TO THE ~~2015~~ 2018 MICHIGAN PLUMBING CODE, AS AMENDED, AS ADOPTED AND ENFORCEABLE THROUGH RULES OF THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA),

BUREAU OF CONSTRUCTION CODES, AND ENFORCED BY EATON COUNTY.

The 2015 Michigan Plumbing Code is amended to add a new subsection 108.9 to read as follows:

Section 108.9 Schedule of Fines

A. General; Fines for Municipal Civil Infraction Citations.

1. A person, corporation or firm who violates any provisions of any subsection of the ~~2015~~ 2018 Michigan Plumbing Code and is found responsible at the District Court for a municipal civil infraction citation, shall pay civil fines of not less than \$100.00 nor more than \$500.00, plus costs and other sanctions, for each infraction.
2. Repeat offenses shall be subject to increased fines as set forth below. As used in this subsection, “repeat offense”, means a second (or any subsequent) municipal civil infraction of the same requirement or provision of a subsection of the ~~2015~~ 2018 Michigan Plumbing Code committed by a corporation, person or firm within any 36 month period and, for which the person admits responsibility or is determined to be responsible. The increased fine for a repeat offense under any subsection shall be as follows:
 - (i) The fine for any offense that is a repeat offense shall be no less than \$200 plus costs and other sanctions.
 - (ii) The fine for any offense that is a second repeat offense shall be no less than \$350 plus cost and other sanctions.
 - (iii) The fine for any offense that is a third or subsequent repeat offense shall be no less than \$500 plus costs and other sanctions.

B. Fines for Violation Notices

1. A person, corporation or firm who, as a result of violating any provision of a subsection of the ~~2015~~ 2018 Michigan Plumbing Code that receives a municipal civil infraction violation notice, upon a determination of responsibility thereon, shall pay an initial civil fine at the Eaton County Department of Construction Codes Civil Infraction Violations Bureau of \$100.00.
 - (i) In the case of another offense within two years of the date of the initial infraction, the civil fine shall be \$200.00. (This shall be known as the second offense).
 - (ii) In the case of another offense within two years of the date of the second offense, the civil fine shall be \$350.00. (This shall be known as the third offense).
 - (iii) In the case of another offense within two years of the date of the third offense, the civil fine shall be \$500.00. (This shall be known as the fourth offense). All subsequent offenses shall be subject to a civil fine of \$500.00.

SECTION 3. ADDITION OF SUBSECTION 108.10 TO THE ~~2015~~ 2018 MICHIGAN

PLUMBING CODE, AS AMENDED, AS ADOPTED AND ENFORCEABLE THROUGH RULES OF THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA), BUREAU OF CONSTRUCTION CODES, AND ENFORCED BY EATON COUNTY.

The ~~2015~~ 2018 Michigan Plumbing Code is amended to add a new subsection 108.10 to read as follows:

Section 108.10 Location of Violations Bureau

The Municipal Civil Infraction Violations Bureau, for disposition of violation notices issued under the ~~2015~~ 2018 Michigan Plumbing Code, shall be located at the Department of Construction Codes Office in the Eaton County Courthouse, 1045 Independence Boulevard, Charlotte, Michigan 48813.

SECTION 4. REPEALER.

All ordinances in conflict are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 5. SEVERABILITY

The various parts, sections and clauses of this ordinance are hereby declared to be severable. Should any part, clause, sentence, paragraph or section of this ordinance be found invalid or unconstitutional for any reason by any court of competent jurisdiction, any such decision shall not affect the validity of the remainder of this ordinance.

SECTION 6. SAVINGS CLAUSE.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

SECTION 7. EFFECTIVE DATE.

The provisions of this ordinance are ordered to take effect after publication.

I, Diana Bosworth, Eaton County Clerk, certify that this ordinance was adopted by the Eaton County Board of Commissioners and published on _____.

Diana Bosworth, Eaton County Clerk



Eaton County
Department of Construction Codes
 1045 Independence Boulevard, Charlotte, Michigan 48813
 Telephone: (517) 543-3004 Fax: (517) 543-9924

MONTHLY ACTIVITY REPORT

For: Mr. John Fuentes, County Controller
 From: Gene Bryan, Director

January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022
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1. Code Violations not related to inspections:

11	8	4	11	8	11	15	8	18	2	3	3	4
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2. Commercial projects submitted for Plan Review:

1	2	2	3	1	0	1	1	3	0	1	0	1
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3. Complaints about Contractors:

0	0	0	0	1	0	0	0	0	0	0	0	0
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4. Construction Code Surveys:

0	0	0	0	0	2	4	2	4	3	2	2	2
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5. Court Cases:

0	0	0	0	0	0	0	0	0	0	0	0	0
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6. Magistrate Hearings:

0	0	0	0	0	0	0	0	0	0	0	0	0
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Claire's Boutique in WalMart



Eaton County Department of Construction Codes

1045 Independence Boulevard, Charlotte, Michigan 48813
 Telephone: (517) 543-3004 Fax: (517) 543-9924

"OUR GOAL IS TO PROVIDE A SAFER PLACE TO LIVE, WORK AND PLAY"

<p>Gene Bryan Director Building Official Building Inspector Electrical Inspector Mechanical Inspector Plan Reviewer</p>	<p>Bob Simons Building Inspector Plan Reviewer</p>	<p>Vernon Camp Jr. Plumbing Inspector Plan Reviewer</p>
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SINGLE FAMILY HOUSING UNITS

Respective Calendar Years

YEAR	SINGLE WIDE (MH)	DOUBLE WIDE (MFG) (DW)	SITE BUILT (N)	YEARLY TOTAL
2006	0	2	123	125
2007	0	0	86	86
2008	0	1	39	40
2009	2	3	12	17
2010	7	19	22	48
2011	3	7	28	38
2012	7	14	35	56
2013	10	37	40	87
2014	7	48	40	95
2015	20	39	43	102
2016	8	27	57	92
2017	8	12	59	79
2018	3	6	66	75
2019	8	5	53	66
2020	2	2	62	66
2021	4	18	61	80
2022 Last Month	2	6	3	11
2022 YTD	2	6	3	11

Eaton County Department of Construction Codes

County Wide Housing Starts Total

		January	February	March	April	May	June	July	August	September	October	November	December	Y.T.D. TOTAL	2021 Totals	2020 Totals	2019 Totals
Charlotte	Site Built	x	x	x	x	x	x	x	x	x	x	x	x	0	7	17	9
	Mobile Homes	x	x	x	x	x	x	x	x	x	x	x	x	0	1	4	4
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	8	16	13
Delta Twp.	Site Built	0												0	37	36	28
	Mobile Homes	0												0	1	11	11
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	38	35	39
Eaton County	Site Built	3												3	61	60	53
	Mobile Homes	8												8	23	4	13
	Totals	11	0	0	0	0	0	0	0	0	0	0	0	11	84	64	66
Eaton Rapids	Site Built	0												0	2	3	4
	Mobile Homes	0												0	12	0	0
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	14	3	4
Grand Ledge	Site Built	6												6	23	14	14
	Mobile Homes	0												0	3	6	0
	Totals	6	0	0	0	0	0	0	0	0	0	0	0	6	26	20	14
Oneida	Site Built	0												0	2	5	4
	Mobile Homes	0												0	0	0	0
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	11	5	4
County Wide Total		17	0	0	0	0	0	0	0	0	0	0	0	17	181	143	140

X = Not reported.

Resource Recovery Report for Public Works and Planning

February 2022

General Updates:

The department met with Resource Recycling Systems (RRS) on 1/19/2022. This meeting reviewed department and program data compiled by RRS. Once completed, RRS will begin developing options.

2022 Waste Hauler Licenses were mailed to current licensed waste haulers on 11/29/2021. Completed applications were due on 12/31/2021. Second period semiannual solid waste ordinance reporting forms were mailed to licensed waste haulers on 12/15/2021. Completed forms and associated ordinance remittances were due on 1/15/2021.

Waste Hauler Business	2022 License Application	2021 Second Period Report
Daggett Container Service	Pending	Received
Lebron Trash Hauling	LATE	LATE
Liberty Environmental Landfill	Under Review	Under Review
Republic Services	Pending	Pending *
Waste Management of Michigan	Pending	Received

* The department received Republic Services 2021 Second Period Ordinance Report on 2/7/2022. The report was incomplete and sent back to Republic Services representatives via email with instructions and request for clarification for completion. Clarification was requested due to a single line within section 1 having a cubic yard amount and its associated dollar amount listed as negative. Republic Services' explanation stated that this is due to a credit issued to a unit of government for their refusal to pay the Eaton County recycling surcharge. Republic Services indicated a credit of \$1,412.80 was issued to the unit of government as a result. The licensed hauler had inquired of the Department as to the applicability of the ordinance during the last year. The Department's response was that there was an exemption for units of government. After this communication the Department received no further contact from the licensed hauler or the unit of government as to the status and/or resolution of the question, until the surcharge remittance. At this time the report is still pending completion. The County will communicate the applicability of its solid waste ordinance to the unit of government to resolve this matter.

Local Projects:

First quarter 2021-2022 Solid Waste Alternative Grant reporting forms were mailed to program participants on 12/21/2021. Completed reports were due on 1/31/2022. Reports from all program participants have been received.

County Programs:

The first quarter progress report for the 2021-2023 Rural Electronics Recycling Grant was completed and submitted to the state on 2/4/2022. Delta Township hosted two electronic collection events during the period generating \$4,969.82 of match funds. There were no reimbursable expenditures made during the period.

Education Programs:

On 1/26/2022 the department presented recycling and waste management information to the Charlotte Rotary Club at the Eaton Area Senior Center. The presentations were attended by approximately 35-45 people.

The department was awarded a \$1,000 grant from the Wildflower Association of Michigan for a conservation education garden at the Charlotte Area Recycling Authority.

The department was invited and plans to host a station at the Eaton Rapids Intermediate Schools Science Night event on March 23, 2022. Information and activities will focus primarily on vermicomposting.

Waste Hauler Hearing

February 9, 2022

Lebron Trash Hauling:

Nature of the violation: Non-renewal of a Hauler License

Department initial and rectification efforts summary:

- Certified Mailings:
 - Initial 2022 license information and application (1 - November 2021)
 - Non-compliance notification and application (1 - January 2022*)
 - Violation notice and application (1 - January 2022)
- Non-Certified Mailings:
 - Non-compliance notification and application (1 - January 2022)
- Emails:
 - Initial 2022 license information and application (1 - November 2021)
- Phone Calls:
 - Direct contact (1 - December 2021 & 1 - February 2022)
 - Indirect contact (2 - January 2022)
 - Attempted contact (1 - February 2022)

Detailed Timeline:

- 11/29/2021: 2022 license applications were sent via certified mail to all 2021 licensed haulers, including Mr. Lebron. 2022 license applications were also sent via email to all 2021 licensed haulers who had provided email contact information, including Mr. Lebron.
- 12/3/2021: The department was contacted by Mr. Lebron inquired about certified mailing from the department that he was notified about by the postal service. The department indicated to him that the letter was the 2022 license application. Mr. Lebron also indicated his receipt of the emailed copy of the 2022 license application, but expressed his difficulties with the online formatting. The department responded to his concern by stating this email was the same form as was physically mailed via certified mail.
- 12/22/2021: The department received the certified mailing (sent on 11/29/2021) back, as the postal service indicated that it was not signed for by Mr. Lebron.
- 1/1/2022: Expiration date of all 2021 waste hauler licenses as outlined in the Eaton County Solid Waste Ordinance of 1993.
- 1/3/2022: The department attempted to contact Mr. Lebron by phone and left a voice message stating that his required 2022 license application had been due on 12/31/2021, that the 2022 license application was now past due, provided the department's contact information, and asked that Mr. Lebron returned the call to discuss.
- 1/7/2022: The department sent a non-compliance letter via certified and non-certified mail to Mr. Lebron. The mailing included a copy of the 2022 license application.
- 1/14/2022: The department received a receipt signed by Mr. Lebron from the postal service indicating his receipt of the non-compliance letter and application (the 1/7/2022 certified mailing).

- 1/18/2022: The department sent the hearing notification via certified mail. The mailing included a copy of the 2022 license application. The department has not received the receipt for this mailing back from the postal service at this time.
- 1/25/2022: The department again attempted to contact Mr. Lebron by phone and left a voice message stating that his required 2022 license application had been due on 12/31/2021, that the 2022 license application was now past due, provided the department's contact information, and asked that Mr. Lebron return the call to discuss.
- 2/1/2022: The department again attempted to contact Mr. Lebron by phone but was unable to leave a voice message due to the line having a full voicemail box.
- 2/2/2022: The department successfully notified Mr. Lebron of the scheduled hearing due to the ordinance violation verbally via phone call. The department specifically related the date, time, location, and nature of the violation to Mr. Lebron.

**Eaton County Resource Recovery
Financial Report**
Fiscal Year 2021/22
Through the end of December, 2021

	ORIGINAL BUDGET	ADJUSTED BUDGET	ACTUAL YEAR TO DATE	REMAINING BALANCE	% USED

Revenues					
Administration					
Private Grant	36,000	37,000	-	(37,000.00)	0%
Resource Recovery Services	4,000	4,000	881.28	(3,118.72)	22%
Donations	11,000	11,000	-	(11,000.00)	0%
Transfers-In	35,650	45,150	27,325.00	(17,825.00)	61%
Fund Balance - Carry Over	41,450	41,450	-	(41,450.00)	0%
Total Administration Revenues	128,100	138,600	28,206.28	(110,393.72)	
Operational Revenues					
Waste Hauler Licenses	2,000	2,000	975.00	(1,025.00)	49%
Solid Waste Surcharge	325,000	325,000	137,014.50	(187,985.50)	42%
Material Revenue	-	-	2,899.99	2,899.99	0%
Total Operational Revenues	327,000	327,000	137,989.50	(189,010.50)	
Total Revenues	455,100	465,600	166,195.78	(299,404.22)	36%
Expenditures					
Administration					
Personnel	157,195	157,195	40,344.30	116,850.70	26%
Supplies	1,850	1,850	674.37	1,175.63	36%
Other Services	8,450	17,950	5,659.82	12,290.18	32%
Debt Service - Vehicle Lease	8,295	8,295	2,764.72	5,530.28	33%
Transfer Out - General Fund	13,564	13,564	6,782.00	6,782.00	50%
Total Administration Expenditures	189,354	198,854	56,225.21	142,628.79	28%
Operational Expenditures					
County Projects	132,450	133,450	5,383.77	128,066.23	4%
Local Projects	133,296	133,296	41,397.40	91,898.60	31%
Total Operational Expenditures	265,746	266,746	46,781.17	219,964.83	18%
Total Expenditures	455,100	465,600	103,006.38	362,593.62	22%
Excess Revenues over Expenses (Net Carryover)	-	-	63,189.40	63,189.40	
Administration					
Revenues	128,100	138,600	28,206.28	(110,393.72)	20%
Expenditures	189,354	198,854	56,225.21	142,628.79	28%
Available Resources from Administration	(61,254)	(60,254)	(28,018.93)	32,235.07	
Operations					
Revenues	327,000	327,000	137,989.50	(189,010.50)	42%
Expenditures	265,746	266,746	46,781.17	219,964.83	18%
Available Resources from Operations	61,254	60,254	91,208.33	30,954.33	
Projected Net Carryover	-	-	63,189.40	63,189.40	
9/30/2021 Fund Balance	101,474	101,474	101,474		
Projected 9/30/2022 Fund Balance	60,024	60,024	60,024		

**Eaton County Resource Recovery
Program Update**
Fiscal Year 2021/22
Through the end of December, 2021

Summary of Programs	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Amended Budget Less YTD Transactions	% Used
529 - County Programs						
Roadside Cleanup	1,200.00	-	1,200.00	572.46	627.54	47.7%
Household Battery Collection	9,000.00	-	9,000.00	3,497.54	5,502.46	38.9%
Scrap Tire Collection	36,000.00	-	36,000.00	-	36,000.00	0.0%
Sharps Compliance Program	-	-	-	-	-	0.0%
Household Hazardous Waste Collection	58,550.00	-	58,550.00	1,135.83	57,414.17	1.9%
Education Programs	1,000.00	-	1,000.00	87.98	912.02	8.8%
Electronic Recycling	21,900.00	-	21,900.00	-	21,900.00	0.0%
Event Supplies & Contractual	1,600.00	-	1,600.00	-	1,600.00	0.0%
Promotion Programs	3,200.00	-	3,200.00	-	3,200.00	0.0%
Book Recycling/Paper Shredding	-	-	-	-	-	0.0%
Special Donation Expenses	-	1,000.00	1,000.00	-	1,000.00	0.0%
Total	132,450.00	-	132,450.00	5,293.81	127,156.19	4.0%

530 - SWAG Programs						
Bellevue/Olivet	17,501.00	-	17,501.00	4,138.88	13,362.12	23.6%
Charlotte Area Recycling (CARA)	28,500.00	-	28,500.00	12,942.04	15,557.96	45.4%
Delta Twp - Recycling Center	27,600.00	-	27,600.00	6,712.73	20,887.27	24.3%
City of Eaton Rapids	16,195.00	-	16,195.00	6,734.60	9,460.40	41.6%
City of Grand Ledge - Recycling	21,500.00	-	21,500.00	6,740.22	14,759.78	31.3%
Sunfield Recycling Center (Pilot Project)	22,000.00	-	22,000.00	4,128.93	17,871.07	18.8%
Material Expenses	-	-	-	-	-	0.0%
Total	133,296.00	-	133,296.00	41,397.40	91,898.60	31.1%



**Community Development and Housing Department Report 01/31/2022
For Public Works & Planning Committee February 9, 2022**

Case Status: (Permits and Applications Activity summarized on attached table):

- The **Planning Commission** did not meet in January due to a lack of business.
- The **Board of Appeals** did not meet in January due to a lack of business.

Zoning and Junk Code Enforcement (Activity is summarized on attached table):

- Currently there are twenty-one (21) junk violations and nineteen (19) zoning violations.

Housing Department Activities:

- Per the MEDC the County is required to conduct a public hearing to receive comments on the expenditure of current year funding (2020/2021) and to report and receive comments on closing out the previous year's funding (2019/2020). Staff is requesting a public hearing at the March Board of Commissioners meeting.
- The current total Program Income revolving loan fund balance is \$136,317. Total amount to be spent before June 30, 2022 is \$104,100. Four (4) program payoffs have been received and one subordination completed since July 1, 2021.

Economic Development Activities:

- Ms. Williams attended an Eaton County Broadband presentation on survey results on January 5th and a Connected Nation webinar on January 20th in reference to low earth orbit satellites.
- Ms. Williams received (and forwarded to all locals) seven (7) site searches and one grant opportunity in the month of January.

Veteran Service Activities:

- Eighty-Nine (89) Veteran appointments were conducted in January.
- Four (4) veterans were transported to the Ann Arbor hospital by a volunteer drivers.
- In January, staff submitted a letter of intent to the MVAA noting interest in potentially receiving addition CVSF grant funding. We have been notified an additional \$19,850 is available to Eaton County. Staff must provide documentation to the MVAA by February 18th, indicating our intended use for the additional funds. We are currently researching using the funds to pay for VA co-pays, veteran counseling for mental health and/or substance abuse, and possibly some type of oral/dental health financial assistance.

Other:

Eaton County Master Plan Update – In order to be eligible for PDR funds in 2022 the County must have a Master Plan that has been updated within the last ten years or be in the process of updating the Master Plan. The County's current plan was last updated and adopted in 2012 and reaffirmed as still valid by the Planning Commission in 2017 and 2020.

PDR Update – Title work has been completed for the Brookfield Township property and MDARD is reviewing before a closing date can be set.

Board of Appeals update – The February 2, meeting was canceled/postponed due to weather and has been rescheduled to March 1, 2022 at 6:00 p.m.

Additionally, Ms. Williams attended the following: Continuum of Care and Continuum of Care Strategies and Grants Committee meetings, EGLE Floodplain webinar, GIS Nearmap presentation, Emergency Services Hazard Mitigation meeting and the January Board of Commissioners meeting.

CASES	Conditional Use Permits		Board of Appeals		Administrative Variances		District Change Amendments		Site Plan Reviews		Zoning Referrals		Private Roads		Agricultural Buildings		Lot Line Adjustments		Land Divisions Reviewed		TOTAL	
	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"
MO/YR	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"	"21"	"22"
JAN	1	0	0	0	0	0	0	0	0	0	18	18	0	0	3	5	5	8	4	6	31	37
FEB	1	4	1	1	0		0		0		8		0		1		2		1		14	5
MARCH	0		1		0		0		1		31		1		6		2		5		47	
APRIL	1		0		0		2		0		38		0		8		3		4		56	
MAY	0		0		0		0		2		39		0		4		2		4		51	
JUNE	3		2		0		1		0		33		0		0		4		2		45	
JULY	1		0		0		0		0		27		0		1		7		2		38	
AUG	1		1		0		0		1		31		0		2		4		6		46	
SEPT	4		0		0		0		0		25		0		3		3		4		39	
OCT	2		0		0		0		0		21		0		2		2		1		28	
NOV	0		0		0		2		0		12		0		1		3		2		20	
DEC	2		1		0		1		0		14		0		1		2		6		27	
TOTALS	16	4	6	1	0	0	6	0	4	0	297	18	1	0	32	5	39	8	41	6	442	42

CASES	JUNK (NEW)	JUNK (NEW)	JUNK (CLOSED)	JUNK (PENDING)	ZONING (NEW)	ZONING (NEW)	ZONING (CLOSED)	ZONING (PENDING)
		2021 carryover: 36				2021 carryover: 26		
MO/YR	2021	2022	2022	2022(PENDING)	2021	2022	2022	2022(PENDING)
JAN	0	1	16	21	3	7	14	19
FEB	1				1			
MARCH	0				1			
APRIL	2				1			
MAY	5				8			
JUNE	2				0			
JULY	2				7			
AUG	1				4			
SEPT	0				3			
OCT	4				6			
NOV	1				0			
DEC	0				1			
TOTALS	18	1	16	21	35	7	14	19
	TOTAL PENDING JUNK & ZONING VIOLATIONS							40