

**Local Planning Team (LPT) Meeting
Meeting Minutes for Wednesday, April 24, 2019
911 Courthouse Dr., Charlotte, Michigan
10:00 am call to order**

Present:

Chris Blievernicht (Municipal LE), Ryan Wilkinson (Emergency Management), Phil Miller (Urban Fire), Rodney VanDeCastele (Rural Fire), Tyger Fullerton (Haz Mat), Connie Sobie (Eaton County Admin), Blair Ballou (Public Works) Sarah Surna (Health Department), John Truba (EMS), John Imeson (Communications), Kelley Flynn (Communications), Kurtis Washburn (EMS), William Fabijancic (EMS)

Absent:

John Fuentes (Eaton County Admin), Eileen Thompson (Health Department), Mike Roman (Delta Twp), Steve Shaver (Public Works), Eric Daley (Technology Services), Rod Sadler (Emergency Management), Sandy Stallard (Hospitals), Tim James (Rural Fire), Scott Brooks (County LE), Mike Martin (Delta Twp), Chief Osterholzer (Municipal LE)

Introductions

Everyone introduced himself or herself since many alternate representatives were present.

Call to the Public

None

Approval of LPT Minutes from January 23, 2019 Meeting

Motion by Phil Miller, seconded by John Truba, approved by unanimous vote.

Approval of LPT Agenda for the April 24, 2019 Meeting

Motion by Connie Sobie, seconded by Blair Ballou seconded, approved by unanimous vote.

School Safety Grant

EM Wilkinson gave an update on the School Safety Grant that was pushed out on February 1 and closed March 1. It was a very quick turnaround time and was a bit of a surprise since there was a grant just last fall, but before Governor Snyder left office, he appropriated 25 million for the grant in early 2019.

Eaton County had six schools apply for the FY2019 Competitive School Safety Grant Awards; Our Savior Lutheran, Bellevue, Eaton Rapids, Potterville, St. Gerard and St. Michael. They had to have an updated EOP and have the plan signed off by a law enforcement official and the emergency manager. Eaton Rapids Schools received \$442,733; Potterville Schools received \$149,844, St. Gerard received around \$47,000 and St. Michael received around \$26,000. Eaton Rapids Public Schools received one of the highest awarded amounts in the State. The schools will use the money for upgrades or new projects for new technology and equipment such as new intercom systems or upgrading their intercom systems and redoing their front vestibules. Personnel costs could not be included in this grant.

EM Wilkinson stated that right now there is no indication of a grant being released in future. He will need to see how the new administration does things. He would be surprised if another grant opportunity comes out this year since one was put out early this year.

School Safety Legislation

Region 1 board met last week and had a discussion on the school safety legislation. Around the beginning of the year, nine house and senate bills passed for this. It will create an office of school safety within MSP that includes MSP members, school district personnel, school district safety task force teams, and emergency managers. The budget needs to be finalized late June, early July. It does require school districts to develop their Emergency Operations Plan by Jan 1, 2020. The Region 1 board does fear that once this new office is in place, they will revamp everything after many schools just updated their EOPs. Region 1 is advocating hard that they do not do that but instead encouraging them to create a crosswalk of what you need to have in your plan so you do not have dusty binder syndrome. The Region 1 board will meet at the Homeland Security Conference to discuss this further.

Emergency Management Planning Update

EM Wilkinson stated that by the request of the State, his office would have an intern for eight weeks starting in June. His name is Adam Turner and he graduates in May from Saginaw Valley with a health degree major and a minor in emergency management. Mr. Turner will have a curriculum and will attend the meetings.

Emergency Operations Plan

EM Wilkinson stated that the revamp of the EOP is almost done. The structure is a basic plan with emergency support annexes and required hazard appendices. The plan is to have a review of it at the staff meeting in June and get signatures in July. Some agencies have requested getting it before the June meeting such as the Red Cross and John Truba because several people in their agency need to see it. Ryan will send it to them beforehand.

Debris Management

The plan with the Road Commission and Resource Recovery is in draft mode right now. Ryan sent it to State to review and they sent it with suggestions. The next step is to schedule a meeting with the Eaton County Road Commission and the Eaton County Resource Recovery. Right now, however, the EOC Revamp is the priority.

Homeland Security Grant Program (HSGP)

FY2016 is all expended.

FY2017 closes at the end of May 2020. It is broken up in two different sections, SHSP & LETPA. The LETPA money needs to be spent. EM Wilkinson will consider sending MCOLES certified Eaton County employees to training under LETPA to the Active Assailant Conference and the Homeland Security Conference in the future.

EM Wilkinson said that Chief Weeks suggested a radio holder project. Some of the police agencies do not want to use the type of radio holder that comes with the radio project. Those agencies are looking for a grant to help with the cost. While EM Wilkinson does not want to duplicate efforts if they are already receiving some type of radio holder, it can be looked at if other viable projects are not presented by July. The money needs to be spent by next May.

FY2018 – includes the AVI vests for fire departments. Our Eaton County Board has approved this purchase and it has been sent on to Ingham County for their approval because they are our fiduciary. It

was supposed to be signed this week, but EM Wilkinson hasn't heard anything. EM Wilkinson apologized for not having this in place by the first of the year, but explained that there is a new fiduciary who began last fall and the paperwork has been overwhelming for her.

FY2019 – EM Wilkinson explained that the allocations haven't been disseminated yet for the region, but FEMA released the notice. FEMA will provide \$415 million, which is an increase by 3.3%. The increase comes after 8 years of remaining steady at \$402 million.

EM Wilkinson asked if anyone had any training to propose today and there was none.

2019 Training and Exercise Summary to Date

The first ICS suite courses, ICS-300, was held in March and 23 people attended. EM Wilkinson thanked William Fabijancic and Mike Martin for teaching the class.

Twenty public officials attended training last week. Public Act 390 was explained to them, the city manager from Portland spoke on a recent ice jam in their city, Lt. Yonger spoke about the tornado in Shiawassee County, and William Fabijancic taught ICS-300 as well. EM Wilkinson thanked William for this as well. He thought the class went well and hopes to do it annually.

The statewide tornado drill was held on March 27 at 1pm. Dispatch did fire paging and activated the outdoor sirens. EM Wilkinson set off a RAVE alert, and Charlotte set off their sirens. This was the most statewide participation to date and EM Wilkinson received great feedback.

An EOC staff meeting was held on March 27. There was a staff activation drill and notifications were sent. EM Wilkinson pulled the data to see the responses and he has an after action report if anyone would like it. This drill allowed us to receive credit from the State. This was the second exercise completed for this year.

Upcoming Training and Exercise Opportunities

Pre-conferences at the Active Assailant Conference in Troy are being held today and the main two-day conference is tomorrow and Friday. There are several Eaton County representatives attending.

The Homeland Security Conf is May 7-9. A small contingent from Eaton County is going from what the planning board had allotted. EM Wilkinson, Rod Sadler, John Imeson are attending as well as Captain Mark Wrigglesworth as the police representative, and Chief Tim James as the fire representative.

An ICS 400 course will be taught here May 6 and 7. Twenty-one are registered and it will be taught by William Fabijancic and Mike Martin.

An AWR345 class will be held here May 16. The class is full with 30 attendees, but there will be seating for 36 with chairs set up around the room. The National Disaster Preparedness Training Center is teaching the class and they encourage many to attend. The class will run from 8:00 a.m. to 5:00 p.m. with a lunch break. All of the materials are provided. EM Wilkinson invited a MSP aviation unit drone pilot to attend, although there probably won't be time for a demonstration.

A COM-T course will be held September 23-27, 2019 here in the EOC, hosted by John Imeson. Ryan has a flyer that he will send out to everyone.

BEDHD will be hosting a G291 interface course. It is on MITRAIN and there are 15 seats available. There is a special code that you will need to sign up. Sara Surna can send you the code or contact

Eileen Thompson or EM Wilkinson for more information. It may be held in the EOC room. This is a good class that segues to higher level classes among FEMA on the PIO side of things.

The Michigan Region 1 VOAD is interested in having Eaton County be a test bed for a tabletop exercise late summer early fall. This would allow human services and volunteer services to work together.

A statewide exercise is April 14-17, 2020. Planning begins next month. It will be a large-scale flooding and secondary impact event across the state. EM Wilkinson isn't sure right now if just his office will participate or more from Eaton County.

Eaton County is the current proposed location for a full-scale exercise in the Spring of 2021 for trauma preparedness and a mortuary response team. Over 300 members of the Michigan Mortuary Response Team would be deployed for this exercise.

The first planning meeting for the Delta Township Fireworks is next week. The event is July 3.

Closing Comments

None

Adjournment

Motion by John Truba and second by Phil Miller at 10:42 a.m. Unanimous vote. Meeting adjourned.