

**PUBLIC WORKS & PLANNING COMMITTEE**

**WEDNESDAY, FEBRUARY 8, 2023  
9:00 A.M.**

**MINUTES**

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**MEMBERS PRESENT:** Commissioners Barbara Rogers, Scott Hansen, Terrance Augustine, Joseph Brehler, Blake Mulder and Trevor Youngquist

**ALSO PRESENT:** Commissioner Jim Mott, Claudine Williams, Morgan Feldpausch, Travis Keeton, Connie Sobie

The February 8, 2023 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Rogers.

The Pledge of Allegiance was given by all.

Commissioner Augustine moved to amend the agenda to add the EATRAN Semi-Annual report as 5A. Commissioner Mulder requested to add the Sustainability Plan to the agenda as 6A. Commissioner Brehler seconded. Motion carried unanimously.

Commissioner Mulder moved to approve the January 11, 2023 meeting minutes. Commission Augustine seconded. Motion carried unanimously.

EATRAN Executive Director, Brad Funkhouser, was present to provide a semi-annual report. Mr. Funkhouser has been with EATRAN since October of 2022. An update was given on staffing and their participation with CATA in a Job Fair in January. Once fully staffed they will begin to look at efficiencies across the County. An update was also given on funding strategies and work being done with State and Federal representatives to improve individual agency purchasing needs. Economic Development in the Grand Ledge area and how it relates to public transportation was discussed. County wide surveys from EATRAN will going out in the next few months to determine community needs and how to move forward to improve services.

Parks Director, Travis Keeton, was present to provide the Department's monthly update. The application period for the Michigan DNR Trust Fund grant is now open. Information was provided on a fishing pier/nature observation deck at Crandell Park for a potential application. Discussion was held, there was general consensus to move forward. A report was also given on the Parks Workgroup. Discussion was held in reference to the remainder of the budgeted Parks Department general fund allocation and the current millage. The Eaton County Placemaking (Sustainability) Plan was also discussed in reference to the plans projects and the order of completion.

Construction Code Director, Chris Garrison, was present to provide the Department's monthly report. Discussion was held in reference to the Department's Financial Report. Commissioner's noted they would like to see this report once per quarter.

Controller/Administrator Sobie provided a monthly update for Resource Recovery. A non-compliance hearing for Liberty Environmental is potentially being resolved (payment is in process, but has not yet been received). Discussion was held in reference to a civil infraction ticket issued to Lebron Trash Hauling. Lebron has made payment, but has requested a hearing in reference to the ticket.

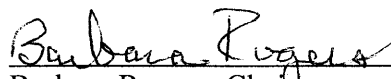
Community Development Director, Claudine Williams, was present to provide the Department's monthly report. An update on Master Plan activities was given and discussion was held in reference to the work of the Planning Commission Zoning Ordinance Committee. It was noted if development occurred at two new megasite locations in Clinton and/or Calhoun County the need for housing in the area would increase.

Physical Plant Director, Chad Powers, was present to give an update on the Eaton County Placemaking Plan. Mr. Powers explained projects could be done in any order and did not have to be done all at once. Various projects could be done by staff for significantly less. He noted improvements to the campus would make it safer and look nicer which would hopefully help with employee retention. Discussion was held in reference to how the projects were identified. It was explained this is an employee plan, developed by employees (with the assistance of a consultant) for courthouse sustainability efforts specifically. Maintenance, potential savings, and funding were also discussed. Commissioner Brehler moved to recommend the Eaton County Placemaking Plan to Ways and Means for their consideration and funding. Commission Augustine seconded. Discussion was held. Motion carried unanimously.

Controller/Administrator Sobie reported Capital Regional Airport Authority is requesting a letter of support for American Airlines to retain the daily Washington DC flight. Commissioner Augustine moved to send the proposed letter. Commissioner Mulder seconded. Discussion was held in reference to the importance of the airport. Motion carried unanimously.

Chairperson Rogers adjourned the meeting at 10:29 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held at 9:00 a.m. on Wednesday, March 8, 2023 in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

  
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Barbara Rogers, Chairperson