



February 27, 2019

Meeting Minutes

Welcome: Meeting called to order at 10:03 am. Introductions

Present: Ryan Wilkinson (Eaton Co EM), Rod Sadler (Eaton Co EM), Cindy Anderson (Eaton RESA), Mark Alverson (Nutrien AG Solutions), Eileen Thompson (Barry-Eaton Health Dept.), Melissa Ploucha (Barry-Eaton Health Department), Emily MacLean (Barry Eaton Health Dept.), Ruthann Clarke (Eaton Co Drain Commissioners Office), Craig Wright (21st Century Plastics), Eric Deibel (Eaton Co Drain Commissioners Office), Gregg Ginebaugh (Delta Fire), James Standley (Meijer), Joel Zachrich (CERT), Paul Brentar (Charlotte Police), Chris Lake (EATRAN), Michael Armitage (Eaton Co 911), Jon Merrick (Eaton Co GIS), Tim James (Sunfield and Benton Twp Fire), Rodney VanDeCastelee (Grand Ledge Fire), Blair Ballou (Eaton Co Road Commission), Jerry Frazier (Eaton Co Road Commission), Lt. Jeff Yonker (EMHSD), Brian Chambers (American Red Cross), Paul Spata (American Red Cross), Tyger Fullerton (Charlotte Fire), Scott Brooks (Eaton Co Sheriff's Office), Larry Weeks (Eaton Rapids Police Dept)

Call to the Public: None

Approval of the Dec 18, 2018 Meeting Minutes: Motion by Blair Ballou, Second by Tim James, unanimous approval

Approval of the Feb 27, 2019 Agenda: Motion by Eileen Thompson, Second by Joel Zachrich, unanimous approval.

Emergency Manager Ryan Wilkinson addressed the meeting discussing the purpose of the Local Emergency Planning Committee. He discussed the planning portion, Emergency Management and fire departments working together on the planning, and he explained the membership.

There are over 6000 facilities that report to LEPCs, 83 facilities in Eaton County alone, 29 over Threshold Product Quantity that require emergency plans.

EM Wilkinson also explained the Superfund and Reauthorization Act (SARA Title III), which is part of the Community Right to Know. If someone requests information on a SARA Title III site, it must be provided.

There are Four SARA Title III provisions, Planning, Notification, Inventory, Toxic Chemical Release Inventory.

Ryan also discussed the different points that are included in emergency planning for a site.

State Emergency Response Commission oversees the LEPCs. DEQ receives Sara Title III reports.

EM Wilkinson also mentioned what is included and what is excluded from reporting.

After discussing the SARA Title III sites and Tier II reporting, Ryan moved into a discussion of the HMEP Grant and the available \$1000.00 from that grant. He would like to use that money from last year's grant to send a Delta Fire representative to the Midwest hazardous Material Conference.

Discussion: None

Ryan will get with Delta Fire to make arrangements for that May conference.

With regard to future funds from the HMEP grant, the possibility of using those for access to the online Tier II reporting was discussed, as there is a subscription fee to do that. Ryan will be checking into who would have access to that in addition to Emergency Management. The price depends on number of facilities and is unknown at this point. The online reporting would make it easier on everyone, and no paper reports would need to be mailed.

Emergency Management Coordinator Report:

There was an EOC Activation for statewide cold snap – Eaton County was at Level 3, monitoring and assessment phase and working w/ 911 and putting out information on warming centers around the county. Since the county offices were closed, this was a virtual activation.

There was an After Action Report and Improvement Plan completed, and that is available if anyone on the LEPC would like to see it. The AAR included actions taken by Eaton County Emergency Management and also included the Governors declaration, the Consumers Energy fire update and request to save gas (emergency alert) using the Integrated Public Alert and Warning System (IPAWS). It also includes the Consumers Energy news release.

Emergency Operations Plan Revision:

The Eaton County Emergency Operations Plan is being revised with hopes it will be in place by late summer. Working on functional annexes. Plan is to take it to department heads and have them add/delete/red line. Ryan indicates it will be made into a comprehensive plan.

School Safety Grant:

– Closing on March 1

Bellevue, Eaton Rapids, Maple Valley (tentative), Potterville, St. Michaels

Had to have Haz Mat response in plan, Shelter in Place response in plan

Will be notified by end of April if awarded

The possibility was explored of using the School Safety Grant for a re-subscription to the RAVE Alert , however, that wasn't feasible. Now working with 911 to explore possibilities of renewing it. May 23-Superintendent meeting to see where we go from here re emergency response planning.

Site visits – Emergency Management recently toured Meijer’s automated facility and 21st Century Plastics.

Upcoming Training Opportunities –

ICS 300, March 11-12, 18 or 19 registered thus far, capped at 24, 18 hours of instruction

ICS 400, May 6 – 7

Severe Weather Awareness Week will be March 24-30, and the Statewide Tornado Drill will be March 27 at 1:00 pm.

Public Officials Conference, April 23.

UAS Class May 16, 8a to 5p, 30 required. Discussion: Jon Merrick asked if the class could be opened up to other GIS people, Ryan will be checking on that and getting back to him.

Future meetings:

Wed May 22, Wed Aug 28, Wed Nov 27

Questions? Comments? Concerns?

Red Cross asked about EOP (organized by ESF?) That’s Ryan’s goal, but not initially.

What is ESF? Essential Support Functions used to coordinate emergency response.

Work by Eaton County Emergency Manager commended by Lt. Yonker. It’s evident in the amount of attendees at Ryan’s meetings.

Red Cross appreciates the weather updates.

Eileen – Public Health Emergency Preparedness Grant – Offering PIO Training, spots are still open, class is June 20. Contact Eileen if you’re interested.

Call to the public: *None*

Adjournment: Motion by Cindy Anderson, Eaton RESA, Second by Joel Zachrich, unanimous vote, meeting adjourned at 10:48 am.