

**EATON COUNTY
PLANNING COMMISSION
March 7, 2023**

Call to Order: Ms. Claudine Williams called the meeting to order at 7:00 p.m.

Pledge: The Pledge of Allegiance was given by all.

Roll Call: Brian Ross, Michael Hosey, Bruce Porter, Tim Cattron, Frank Holmes, Zachary Dillinger, and Lisa Lawitzke.

Absent: Scott Hansen and Ben Tirrell

Staff Present: Claudine Williams and Brandy Miller

Agenda Approval: A motion was made by **Commissioner Hosey** to approve the agenda for the March 7, 2023 meeting. **Commissioner Lawitzke** supported. Motion carried.

Nominations and Elections of Board Chairperson, Vice Chairperson and Secretary:
Ms. Williams asked for nominations for Chairperson. **Commissioner Cattron** nominated Commissioner Ross. **Commissioner Hosey** seconded. **Commissioner Cattron** moved nominations be closed and a unanimous ballot cast for Commissioner Ross. **Commissioner Hosey** seconded. Motion carried.

Commissioner Ross assumed the responsibility of presiding over the meeting.

Commissioner Ross asked for nominations for Vice-Chair. **Commissioner Cattron** nominated Commissioner Tirrell. **Commissioner Hosey** seconded. **Commissioner Cattron** moved nominations be closed and a unanimous ballot case for Commissioner Tirrell. **Commissioner Hosey** seconded. Motion carried.

Commissioner Ross asked for nominations for Secretary. **Commissioner Dillinger** nominated Commissioner Hosey. **Commissioner Cattron** seconded. **Commissioner Dillinger** moved nominations be closed and a unanimous ballot cast for Commissioner Hosey. **Commissioner Cattron** supported. Motion carried.

Commissioner Cattron moved to close elections. **Commissioner Hosey** seconded. Motion carried.

Minutes Approval: A motion was made by **Commissioner Hosey** to approve the February 7, 2023 minutes as printed. **Commissioner Dillinger** supported. Motion carried.

Public Comments: None

Public Hearings of Conditional Use Permit Applications: None

Farm Land Preservation (PA 116): Ms. Williams gave a report on a PA 116 Application submitted by One Land MC LLC/Robert McElmurry for a 47.46 acre parcel located in Bellevue Township. **Commissioner Hosey** move to recommend approval of the application to the Eaton County Board of Commissioners. **Commissioner Cattron** supported. Motion carried.

Master Plan Presentation: Ms. Lauren Marshall with Rowe Professional Services went through a presentation regarding the Eaton County Master Plan update with the Planning Commission (presentation attached).

Ms. Marshall went over the proposed update to the Parks and Recreation and Intergovernmental Cooperation Chapter of the Master Plan.

Commissioner Hosey asked about non-motorized trails leading to parks. Ms. Marshall said during the stakeholders meeting in reference to parks there was a desire to see more sidewalks leading into parks. **Commissioner Cattron** asked if anyone has asked about handicap accessibility in the parks. Ms. Marshall said ADA compliance and accessibility was discussed during the stakeholder meetings and there definitely is a desire to see more.

Commissioner Cattron asked about the Eaton County Michigan Township Association Chapter. Ms. Williams stated they used to meet throughout the year, but disbanded years ago. She said the group was for informational and networking opportunities for the Townships. Ms. Williams said during the Township stakeholder meetings there was discussion about having a group like this. **Commissioner Lawitzke** stated there are similar groups for clerks and treasurers.

Commissioner Cattron asked in reference to transportation if there was interest or discussion in regards to participation with the Lansing Regional Airport. **Commissioner Cattron** stated he believes Ingham and Clinton Counties both work with the airport, but Eaton County does not. Ms. Williams stated most of the discussion during the transportation stakeholder meeting was focused around local transportation; she noted the airport is not located in Eaton County and did not come up.

Ms. Williams stated the Planning Commissioners all received an updated copy of the master plan public survey. She said the changes requested by the Planning Commission last month have been made and asked members let her or Brandy know if there are any questions or comments regarding the survey.

Other Business: Ms. Williams informed the Planning Commission a training will be held on April 20, 2023, 5:30 p.m. to 9:00 p.m. at the 551 Building in the lower level. She said the training is available to all local units of government within the county. She added Jason Ball with Rowe Professionals will be the trainer.

Ms. Williams stated the Planning Commission will hold a special meeting on April 25th at 6:00 p.m. to continue Master Plan update activities.

Ms. Miller gave the Planning Commission an update on CU-6-21-2, Rudy Byler for operation of an Educational Institution. Ms. Miller stated the school has been in operation since last summer without an approved well and without a final inspection or Certificate of Occupancy. She noted the CUP requires compliance with the Eaton County Construction Code Department and Barry-Eaton District Health Department, which they do not have. If the school does not become compliant, there may be a request at the May 2, 2023 meeting for the Planning Commission to revoke CU-6-21-2 for non-compliance.

Reports: Ms. Williams stated the Zoning Ordinance Committee did not meet in February. She noted she has a meeting with MSU Extension to discuss the draft wind ordinance next week.

Ms. Williams stated the Board of Appeals did not meet this evening due to lack of business.

Commissioner Ross said he has reviewed the Planning Commission's Committee appointments. He stated he would like a member of the Board of Commissioners to sit on the Zoning Ordinance Committee to make the process more streamlined for when text amendments go to the Board for final adoption. Discussion was held. **Commissioner Ross** stated all other committee appointments would remain the same.

Public Comment: None

A motion was made by **Commissioner Hosey** to adjourn the meeting. **Commissioner Cattron** supported. Motion carried.

The meeting adjourned at 7:35 p.m.