

Eaton County Emergency Communications
Fire/EMS Subcommittee Meeting
Thursday, May 12, 2022
MINUTES

Call to Order and Roll Call – Chairman McNutt called the meeting to order at 8:30 p.m.

Members Present:

John Kahler, DFD
Francis D'Huyvetter, HFD
William Fabijancic, WTES
Mike Roman, GLAESA
Rob Herig, ETFD
Tom Owen, OFD
Roger McNutt, ERFD
Michael Flood, EAMS
Jeff Wetzel, VFD
Wes Waldo, RFD
Tim James, BTFD & SFD
Mark Jordan, CFD
Tyger Fullerton, CFD
Steve Funk, DFD

Non-Members Present:

Kelley Cunningham, ECCD
Francis D'Huyvetter, ECCD

Reading and Approval of Minutes of the February 2022 Meeting – Motion to approve the minutes was made by Rob Herig and supported. Motion carried.

Old Business

Report from Emergency Communications Subcommittee – Bill Fabijancic reviewed the minutes from the March 2022 meeting.

Central Dispatch Operational Report (Kelley) –

- PST Nolan Brown went to the State's HazMat conference for dispatch training.
- Francis attended MABAS breakout sessions in NOVI last month.
- Kelly and Francis attended the ICS-300 classes taught by Ryan and Bill.

- Every month dispatchers are assigned different training scenarios on EMD. They are training on the least used cards such as drownings, vehicle sinking, childbirth, etc.
- Curbside SOS is being implemented. It's a wrecker service app.
- An award ceremony was held during telecommunicator's week. Telecommunicators Kelley, Howland and Thorne received distinguished awards.
- There are three new dispatchers currently in the training program.
- PST Mike Bialkowski and Cassandra Yarger recently signed up to be CTOs.
- Kelley, Francis and some supervisors have been attending city/village/township meetings to talk about our 911 renewal millage. The millage has been in place since 1988 and we are requesting to restore the amount back to .959 mills because Headlee pushed it back to .945. It will be on the August 2, 2022 ballot. Kelley is stressing that the millage is different from the radio surcharge money we collect from cell phones. The radio surcharge money can only be used on the radio equipment.
- Francis is teaching a MPSCS radio class May 24, 2022 from 2pm to 6pm at Central Dispatch. Contact him if you would like to sign people up.

PROJECT UPDATES (KELLEY)

ASAP TO PSAP – Nothing to report at this time.

Curbside SOS – as stated in the operational report, this is a wrecker app that is being implemented in dispatch.

Preventative Maintenance – Francis will contact Chrouch and get updated dates for the remaining departments that need preventative maintenance. Everyone has had their templates updated and preventative maintenance is part of our contract with Motorola.

John Imeson retires this week so any issues with radios needs to go through the email shown on your radios to start a support ticket. Kelley stated that the current plan is to not replace his position. Kelley and Francis will be working with Chrouch and handling the radio responsibilities. Kelley stated that she would like to focus on more dispatchers instead of a radio tech but the position could be revisited if it gets to be too much for Kelley and Francis.

Tim James expressed some concern with Chrouch's radio repair timeframe. Francis stated that he would look at the radios to see if he can fix them or you can borrow a radio from the cache of radios at dispatch while your radio is being repaired. Francis also added that if your radio is not working, your portable would work in a pinch.

Tim James asked for an update on dispatchers not repeating unit numbers over the radio. Francis stated it was addressed and he feels they are doing a better job.

Kelley requested updated rosters from fire and EMS agencies. You can send them to her or Jackie.

Steve Funk from DFD asked to have dispatch call the OIC phone at night instead of over the radio.

Adjournment – Motion to adjourn was made at 2048 hours by Mike Roman and Rob Herig. Motion carried.

The next meeting is Thursday, August 11, 2022.

DRAFT