

WAYS AND MEANS COMMITTEE MEETING

FRIDAY, JUNE 16, 2023

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Blake Mulder, Terrance Augustine, Joe Brehler, Brian Droscha, Brian Lautzenheiser, Barbara Rogers and Jeanne Pearl-Wright.

ALSO PRESENT: Commissioners Jim Mott, Scott Hansen; Controller/Administrator Connie Sobie, Finance Director Melissa Ballard, Equalization Director Tim Vandermark (virtual), Community Development Director Claudine Williams, Construction Code Director Chris Garrison, County Treasurer Bob Robinson, Sunfield Township Supervisor Selena Duits, Physical Plant Director Chad Powers, Trial Court Administrator Amy Etzel, and Technology Services Deputy Director Nathan Nighbert.

The June 16, 2023 regular meeting of the Ways and Means Committee was called to order at 9:00 a.m. by Chairperson Mulder.

The Pledge of Allegiance was given by all.

Controller/Administrator Connie Sobie requested to remove agenda item #22, Legal Opinion -Eaton County Health and Rehabilitative Services Funding Obligation.

Commissioner Lautzenheiser moved to approve the agenda as amended. Commissioner Rogers seconded. Motion carried unanimously.

Commissioner Lautzenheiser moved to approve the May 12, 2023 minutes. Commissioner Rogers seconded. Motion carried unanimously.

No limited public comment.

A resolution to adopt the 2023 summer property tax levy and certification of the County allocated tax levy was presented (attached). Commissioner Brehler moved to recommend the authorization of the resolution to the Board of Commissioners, as presented. Commissioner Augustine seconded. Motion carried unanimously.

Equalization Director Tim Vandermark presented the DDA Captured Value and Headlee Rollback form L-4028 and 2023 Tax Rate Request L-4029 (attached) and provided a detailed explanation of the information provided. Discussion held. Commissioner Lautzenheiser moved to recommend approval of the 2023 Tax Limitation Valuations Form L-4028 and 2023 Tax Rate Request Form L-4029 to the Board of Commissioners as presented. Commissioner Brehler seconded. Motion carried unanimously.

Mr. Vandermark presented a resolution for to approve an application for Farmland and Open Space Developmental Rights agreement for One Land MC LLC for 20 years totaling approximately 45.5 acres in Bellevue Township (attached). Commissioner Augustine moved to recommend the approval of the resolution to the Board of Commissioners. Commissioner Droscha seconded. Motion carried unanimously.

A request was presented from the Drain Commissioner for the pledge of the County's Full Faith and Credit for the Watson No. 2 Drainage District. Commissioner Brehler moved the recommend approval of

full faith and credit for the Watson No. 2 Drainage District in an amount not to exceed \$867,000 to the Board of Commissioners. Commissioner Rogers seconded. Motion carried unanimously.

Sunfield Township Supervisor Selena Duits addressed the Committee regarding the Township's request for financial assistance with legal fees associated with a Michigan Tax Tribunal Case between Sunfield Township and Sunny Crest Youth Ranch. County Treasurer Bob Robinson indicated that there are monies available in the delinquent tax revolving fund sufficient to cover the request. Additionally, Treasurer Robinson indicated that this would be an appropriate use of the funds as the outcome of the Tribunal will impact tax revenue for multiple units, including the County. Commissioner Augustine recommended a transfer from the Delinquent Tax Revolving Fund to the General Fund be allocated and a budget amendment to increase the General Fund Transfers-In and Board of Commissioners expenses be moved to the Board of Commissioners. Commissioner Pearl-Wright seconded. Motion carried unanimously.

Ms. Sobie presented the positions update. Commissioner Lautzenheiser moved to refill the position vacancies as presented. Commissioner Droscha seconded. Motion carried unanimously.

Ms. Sobie requested an extension of the temporary authority for Controller Hiring and Retention Flexibility until December 31, 2023. Commissioner Augustine moved to extend this authority through December 31, 2023. Commissioner Lautzenheiser seconded. Discussion held. Motion carried unanimously.

Finance Director, Melissa Ballard, presented the updated health insurance report for calendar year 2023. The report indicates an unfavorable variance of (\$287,303) compared to revenues received. This is a decrease in the unfavorable variance from prior month due to the recognition of the quarter end settlements from the health insurance carrier. Discussion was held regarding transferring funds from current year budgeted health insurance for vacant positions to the health insurance fund in order to maintain funding. This will not be required currently, however the Controller/Administrator and the Finance Director will continue to monitor the health insurance fund.

An update of the Child Care Fund was presented and discussed. Based on the updated projection of revenues and expenditures, the estimated fund balance at September 30, 2023 is \$789,073.

Physical Plant Director Chad Powers provided an update regarding the Youth Facility Expansion Project. An update from the Construction Firm Granger is scheduled to be presented at the upcoming Board of Commissioners meeting.

Mr. Powers and Technology Services Deputy Director Nathan Nighbert presented a memo regarding their recommendations for pricing plans for the Electric Vehicle (EV) charging stations. Discussion held. Commissioner Augustine moved to recommend that the EV charging stations be free for use between the hours of 7:00 a.m. and 5:30 p.m. Monday through Friday and a usage fee of \$0.30 per kilowatt hour be charged to users outside of those times. Commissioner Brehler seconded. Motion carried unanimously.

Ms. Sobie presented an addendum to the lease between Eaton County and Community Mental Health Authority of Clinton-Eaton-Ingham Counties. Commissioner Brehler moved to recommend approval of this addendum to the Board of Commissioners. Commissioner Augustine seconded. Motion carried unanimously.

Ms. Sobie presented 2022/23 budget amendments.

Courts Clean Slate. Commissioner Augustine moved to recommend the budget amendment as presented to the Board of Commissioners. Commissioner Lautzenheiser seconded. Discussion held. Motion carried unanimously.

Parks Equipment Replacement. -Commissioner Droscha moved to recommend the budget amendment as presented to the Board of Commissioners. Commissioner Augustine seconded. Motion carried unanimously.

Leased Vehicle Purchase. -Commissioner Lautzenheiser moved to recommend the budget amendment as presented to the Board of Commissioners. Commissioner Pearl-Wright seconded. Discussion held. Motion carried unanimously.

Audit Fees. -Commissioner Lautzenheiser moved to recommend the budget amendment as presented to the Board of Commissioners. Commissioner Rogers seconded. Discussion held. Motion carried.

GASB Software Contract. -Commissioner Brehler moved to recommend the budget amendment as presented to the Board of Commissioners. Commissioner Pearl-Wright seconded. Discussion held. Motion carried unanimously.

Construction Code and Community Development reorganization and renovation. -Commissioner Brehler moved to recommend the budget amendment as presented to the Board of Commissioners. Commissioner Lautzenheiser seconded. Motion carried unanimously.

Commissioner Augustine moved to recommend the budget amendments as presented to the Board of Commissioners. Commissioner Droscha seconded. Motion carried unanimously.

A resolution to educate and commemorate June 19th, 2023 or “Juneteenth” as a celebration of African American Liberation was presented. Commissioner Augustine moved the resolution to the Board of Commissioners as presented. Commissioner Brehler seconded. Discussion held. Motion carried unanimously.

A resolution to approve an application for the Raise the Age Grant was presented (attached). Commissioner Brehler moved to recommend approval of the resolution to approve the Raise the Age Grant application. Commissioner Lautzenheiser seconded. Motion carried unanimously.

A resolution to approve an application for Title IV-E Child and Parent Legal Representation Grant was presented (attached). Commissioner Brehler moved to recommend approval of the resolution to approve Title IV-E Child and Parent Legal Representation Grant application. Commissioner Lautzenheiser seconded. Motion carried unanimously.

Miscellaneous #1 – Audit Services Contract Amendment. -Commissioner Brehler moved to approve the amendment to the current audit contract as presented. Seconded by Commissioner Lautzenheiser. Discussion held. Commissioner Augustine opposed. Motion carried.

Miscellaneous #2 – Parks Seasonal Employee Wages. -Commissioner Droscha moved to approve the increase to the Parks Seasonal Employee’s wages from between \$12 and \$14 per hour based on years of service to between \$15 and \$18 per hour based on years of experience. Commissioner Augustine seconded. Discussion held. Motion carried unanimously.

Commissioner Brehler moved to recommend the approval of the payment of claims against the County totaling \$22,819,641.15 to the Board of Commissioners as presented. Seconded by Commissioner Droscha. Motion carried unanimously.

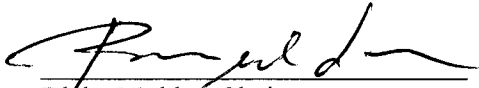
The 2023/2024 revenue and expenditure projections were presented (attached). Discussion held regarding the June 23, 2023 budget workshop meeting for departments to present their budget requests. The Controller’s Office will continue to evaluate budget estimates internally and with departments.

No limited public comment.

Chairperson Mulder adjourned the meeting at 11:07 AM.

A special budget meeting of the Ways and Means Committee will be held on Friday June 23, 2023 at 9:00 a.m. in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.

The next regularly scheduled meeting of the Ways & Means Committee will be held on Friday, July 14, 2023 at 9:00 a.m. in the Board of Commissioner Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.

A handwritten signature in black ink, appearing to read 'Blake Mulder', written over a horizontal line.

Blake Mulder, Chairperson

