

**INFORMATION TECHNOLOGY AND COMMUNICATION  
COMMITTEE MEETING**

**WEDNESDAY, AUGUST 4, 2021**

**4:00 P.M.**

**MINUTES**

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**MEMBERS PRESENT:** Commissioners Wayne Ridge, Dairus Reynnet, Brian Droscha, Brandon Haskell, Brian Lautzenheiser, Mark Mudry and Barbara Rogers.

**ALSO PRESENT:** Commissioner Jeremy Whittum; Jeff Parshall and John Fuentes

The August 4, 2021 regular meeting of the Information Technology and Communication Committee was called to order at 4:00 pm by Chairperson Ridge.

The Pledge of Allegiance was given by all.

Commissioner Lautzenheiser moved to approve the agenda, as presented. Commissioner Haskell seconded. Motion carried unanimously.

Commissioner Lautzenheiser moved to approve the minutes of the July 7, 2021 meeting, as presented. Commissioner Reynnet seconded. Motion carried unanimously.

There was no limited public comment.

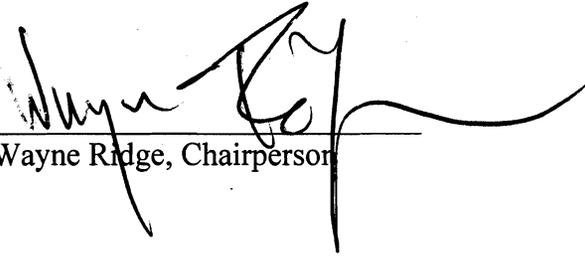
An update was provided on the Connected Michigan Community Broadband Assessment project. Planning is underway to convene a kick-off summit for the Eaton County Broadband Communication Council to be scheduled for Wednesday, September 1, 2021 in place of the Committee's regularly scheduled meeting. A list of identified stakeholders by sector was distributed and discussed. Invitations to the kick-off summit will be distributed next week. The summit will include an introductory presentation from Mr. Manning of Connected Michigan. Discussion held.

Jeff Parshall, Technology Services Director, discussed a proposal received for printer service maintenance for County devices. The proposal would cover all 138 printing devices the County currently has in service, and provide maintenance, repair service. Additionally, the contract will provide on-demand toner ordering and delivery based on just in time device use reporting. This will improve and simplify departmental ordering processes. The one-year contract proposal will save an estimated 13% in printing related costs, improve service time, reduce down time and reduce the reliance on County personnel for printer repairs. Discussion held.

Commissioner Lautzenheiser moved to recommend approval of the proposed contract to the Eaton County Board of Commissioners. Commissioner Droscha seconded. Discussion held, regarding requesting a proposal for a three-year proposal for consideration prior to approval by the Eaton County Board of Commissioners. Motion carried unanimously.

Chairperson Ridge adjourned the meeting at 4:36 p.m.

The next regularly scheduled meeting of the Information Technology and Communication Committee on Wednesday September 1, 2021 will be cancelled.



Wayne Ridge, Chairperson