EATON COUNTY BOARD OF COMMISSIONERS
September 18, 2019

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, September 18, 2019.

Chairman Augustine called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was given by all.

Invocation was given by Commissioner Piercefield.

Roll call. Commissioners present: Rob Piercefield, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Joseph Brehler, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Lisa Deavers and Barbara Rogers.
Commissioners absent: Glenn Freeman.

Chairman Augustine requested the following change to the agenda: removal of item VIII Resolution Recognizing the Public Service of Katherine Pray, to be considered at a later date. Commissioner Ridge moved the agenda be approved as amended. Seconded by Commissioner Haskell. Carried.

Commissioner Lautzenheiser moved the approval of the minutes of August 21, 2019. Seconded by Commissioner Rogers. Carried.

Commissioner Whitacre moved the approval of #19-9-97 Resolution Recognizing The Public Service of Dr. Edward G. Foster, DVM.

WHEREAS, Dr. Edward Foster, DVM, will be retiring from his services for Eaton County Animal Control on September 30, 2019; and
WHEREAS, Dr. Foster, served the citizens of Eaton County since 1969; and
WHEREAS, Dr. Foster provided veterinary services to the animals in the County Animal Shelter for past fifty years.
NOW THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners does hereby thank Dr. Edward G. Foster, DVM for his many years of service to the community. Carried.
Seconded by Commissioner Haskell. Carried.

Communications:

Letter from Governor Whitmer regarding the State budget.

Two resolutions from Baraga County: Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to Michigan Voters, and Resolution in Support of Line 5 Tunnel.
Resolution from Wexford County: Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to Michigan Voters.

Resolution from Grand Traverse County: Resolution in Support of Line 5 Tunnel.

Public Comment: Elaine Pratt from the National Alliance on Mental Illness (NAMI) spoke regarding Mental Illness Awareness Week events and provided an overview of NAMI programs. (on file)

Letter from Brett McRae, Chair of the County Democratic Party nominating: Harry J. Moore, Mark J. Mudry and Christine A. Walker for the consideration of appointment to the Board of Canvassers.

Letter from Chris Stewart, Chair of the County Republican Party nominating: Jean Morton, Connie Kranich and James Wyszynski for the consideration of appointment to the Board of Canvassers.

Chairperson Augustine explained ballots would be distributed with names of nominees for consideration and appointment to the Board of Canvassers, one from each political party. To meet the requirements of the Open Meetings Act, Commissioners need to vote for their two choices, one from each party. Once collected, Clerk Bosworth will read each ballot, noting the commissioner’s name and the names of their choices.

Ballots for Board of Canvassers were distributed, collected and tallied by Clerk Bosworth. (on file)

Commissioner Deavers moved to approve the re-appointment of Mark J. Mudry, representing the Democratic Party and the re-appointment of Jean Morton representing the Republican Party to the Board of Canvassers for a 4 year term of office to expire on November 1, 2023. Seconded by Commissioner Rogers. Carried.

Commissioner Pearl-Wright moved the approval of #19-9-98 Resolution Recognizing October as Michigan College Month in Eaton County.

WHEREAS, Michigan College Month is a statewide initiative with the goal to provide every graduating high school senior the opportunity to apply to college and postsecondary programs and complete the FAFSA financial aid process; and

WHEREAS, special focus is placed on assisting the student who would be the first in their families to attend college and the student who may not have otherwise seriously considered applying to college and other postsecondary programs; and
WHEREAS, Michigan College Month can open the door for students by encouraging them to take a significant step toward postsecondary education in their senior year; and
WHEREAS, hundreds of schools across Michigan participate in this great event including the following Eaton County schools: Charlotte High School; Eaton Rapids High School; Eaton RESA; Grand Ledge High School; Maple Valley High School; Potterville High School; Relevant Academy and
NOW, THEREFORE BE IT RESOLVED that the Eaton County Board of Commissioners hereby recognizes the month of October as College Month and encourages all of Eaton County to support the participating schools and students in this initiative.
Seconded by Commissioner Haskell. Carried.

Commissioner Pearl-Wright moved the approval of the following Health and Human Services Committee appointments:

Department of Human Services Board –
3 year term expiring 10/31/2022 - Thomas Eveland

Tri-County Aging Consortium Advisory Council –
3 year term expiring 12/31/2022 - Joseph Gutierrez

Seconded by Commissioner Mulder. Carried.

Commissioner Bowen moved the approval of #19-9-99 Resolution to Authorize Application for Byrne Residential Substance Abuse Treatment (RSAT) Grant.

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available; and
WHEREAS, the Sheriff’s Office is desirous of submitting a grant application; and
WHEREAS, the grant will provide funding for jail-based residential substance abuse treatment program; and
WHEREAS, the grant application will seek up to $200,000, and requires a 25% match for this purpose; and
NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Sheriff’s Office to submit a grant application in an amount not to exceed $200,000 for the period of October 1, 2019 to September 30, 2020; and
BE IT FURTHER RESOLVED, acceptance of the grant, if approved will be contingent upon the identification and appropriation of the required matching funds; and
BE IT FURTHER RESOLVED, that if the County’s participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and
BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved; and
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents. 
Seconded by Commissioner Droscha. Carried.

Commissioner Bowen moved the approval of #19-9-100 Resolution to Authorize U.S. Department of Justice Office of Justice Programs Edward Byrne Memorial Justice Assistance Grant Program Application.

WHEREAS, the Michigan Department of State Police has grant funds available through the United States Department of Justice, Office of Justice Programs has Edward Byrne Memorial Justice Assistance, Police Technology Enhancements program; and
WHEREAS, the Eaton County Sheriff Department has identified an eligible use to acquire portable controlled substance analytical instruments to eliminate the need for handling to administer field testing kits; and
WHEREAS, the Public Safety Committee has reviewed and approved the intended purchase; and
WHEREAS, the grant will provide up to $53,628 for the purchase of equipment with no required match for the FY20 grant period.
NOW, THEREFORE, BE IT RESOLVED, that the Edward Byrne Memorial Justice Assistance Grant is authorized for submission; and
BE IT FURTHER RESOLVED, that the budget for the Edward Byrne Memorial Justice Assistance Grant fund will be established based on the purchase approved by the Public Safety Committee; and
BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the U.S. Department of Justice; and
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee is authorized to sign all necessary contracts and documents.
Seconded by Commissioner Haskell. Carried.

Commissioner Bowen moved the approval of #19-9-101 Resolution to Authorize Application for Federal Emergency Management Agency Emergency Management Performance Grant (EMPG)

WHEREAS, the Michigan State Police, Emergency Management Division has grant funds available through the Federal Emergency Management Agency for the Emergency Management Performance Grant (EMPG) program; and
WHEREAS, the Sheriff Department is seeking to apply for a grant through this program to fund a portion of the cost of the Emergency Services Coordinator position; and
WHEREAS, the grant for the period October 1, 2019 through September 30, 2020 is estimated to provide $30,419 for this activity.
NOW, THEREFORE BE IT RESOLVED, that the Sheriff is authorized to submit the grant application; and
BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners or his designee is authorized to sign any necessary grant documents. Seconded by Commissioner Droscha. Carried.

Commissioner Haskell moved the approval of #19-9-102 Resolution to Approve Password Policy Amendment

WHEREAS, the Board of Commissioners has adopted a Password Policy for employees; and
WHEREAS, the Information Technology and Communication Committee has reviewed and is recommending approval of the proposed revisions to the previously adopted password policy.
NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the revisions to the Password policy, effective immediately, and
BE IT FURTHER RESOLVED, that this policy supersedes all previous versions of the County’s Password Policy.
Seconded by Commissioner Droscha. Carried.

Commissioner Brehler moved the approval of #19-9-103 Resolution to Approve the 2019/2020 Eaton County Budget.

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and
WHEREAS, this resolution shall be known as the Fiscal Year 2020 General Appropriation Act; and
WHEREAS, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 25, 2019 and September 1, 2019, and a public hearing on the proposed budget was held on September 10, 2019; and
WHEREAS, the Eaton County voters authorized millages of 0.7000 of a mill for Jail Operation, 0.9500 of a mill for 911, 0.2500 of a mill for EATRAN, 0.3500 of a mill for Juvenile Operations and 0.1250 of a mill for the Medical Care Facility and 1.500 for Road Repair and Rehabilitation; and
WHEREAS, the Board of Commissioners will authorize, in June 2020, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and
NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2020 General Appropriations Act; and
BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.7000 of a mill for Jail Operation, 0.9500 of a mill for 911, 0.3500 of a mill for Juvenile Operations and 0.1250 of a mill for the Medical Care Facility and 1.5 for Road Repair and Rehabilitation; and
BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.2500 of a mill for EATRAN; and
BE IT FURTHER RESOLVED, that the 2019/2020 Eaton County General Fund
(#101) budget of $38,383,173 be adopted by activity; and
BE IT FURTHER RESOLVED, that all other funds budgets (Special Revenue $21,945,267 and Debt Service $5,715,102) be adopted by activity, for a total 2019/2020 budget of $66,043,542; and
BE IT FURTHER RESOLVED, that any amendment to increase a salary and/or a Capital Outlay activity in excess of $2,500.00 shall be approved by the Board of Commissioners; and
BE IT FURTHER RESOLVED, that any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and
BE IT FURTHER RESOLVED, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.
BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and
BE IT FURTHER RESOLVED, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and
BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and
BE IT FURTHER RESOLVED, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and
BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2019/2020 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.
BE IT FURTHER RESOLVED, that the salaries of the County’s Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.
BE IT FURTHER RESOLVED, that the activity appropriations which represent the estimated costs of operating the Courts in 2019/2020 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A.
374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

BE IT FURTHER RESOLVED, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

BE IT FURTHER RESOLVED, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an Elected Official who has co-employer status.

BE IT FURTHER RESOLVED, that the County Controller shall be authorized to make year-end transfers of up to $20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2019/2020 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting.


Commissioner Brehler moved the approval of #19-9-104 Resolution to Approve 2018/2019 Budget Amendments.

WHEREAS, the Eaton County 2018/2019 Appropriations Act of September 19, 2018 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of $2,500.00 or any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2018- 2019 Eaton County Budget:

**GENERAL FUND**

<table>
<thead>
<tr>
<th>Increase</th>
<th>MARINE SAFETY – 101.901.331</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Expenditures</td>
<td>$15,650</td>
</tr>
<tr>
<td>Revenue – Sale of Fixed Asset</td>
<td>$15,650</td>
</tr>
</tbody>
</table>
To increase capital outlay for the purchase of a boat to replace boat purchased with grant funds in 2008.

**SPECIAL REVENUE FUND**

<table>
<thead>
<tr>
<th>Special Revenue Fund</th>
<th>COMPUTER FUND - 298</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase</td>
<td>Capital Expenditures</td>
</tr>
<tr>
<td>Decrease</td>
<td>Training</td>
</tr>
</tbody>
</table>

To increase capital outlay for replacement of departmental peripheral devices with unallocated training funds.
Seconded by Commissioner Droscha. Carried.

Commissioner Brehler moved the approval of claims as audited by the Ways & Means Committee for $347,813.78 and to accept the report of previously authorized payments.
Seconded by Commissioner Lautzenheiser. Carried.

Public Comment: None

Commissioner Comments:

Commissioner Bowen spoke regarding the nationwide UAW strike.

Commissioner Augustine spoke regarding the Eaton County Agricultural Resource Forum, in collaboration with MSU Extension and thanked the program sponsors.

Commissioner Whitacre spoke regarding the Friend of the Park annual fundraiser, and fundraising efforts to acquire a bench in memory of Commissioner Roger Harris at Crandell Park.

Commissioner Pearl-Wright spoke regarding the upcoming Delta Township awards banquet scheduled for October 29, 2019.

Commissioner Rogers spoke regarding a new mural in Eaton Rapids depicting the City’s history.

Chairman Augustine spoke regarding pending State bills, to increase Commissioner terms and provide local tax options for road funding.

Chairman Augustine stated that Former Commissioner Dale Barr’s daughter recently passed away, and a memorial planter has been sent on behalf of the Commissioners.

New Business: None
Unfinished Business: None

Old Business: None

Chairman Augustine adjourned the meeting to Wednesday, October 16th at 7:00 p.m.

[Signature]
Chairman of the Board of Commissioners

[Signature]
Clerk of the Board of Commissioners
EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING THE PUBLIC SERVICE OF
DR. EDWARD G. FOSTER, DVM

SEPTEMBER 18, 2019

Introduced by Commissioner Terrance Augustine

Commissioner Pearl-Wright moved for the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, Dr. Edward Foster, DVM, will be retiring from his services for Eaton County Animal Control on September 30, 2019; and

WHEREAS, Dr. Foster, served the citizens of Eaton County since 1969; and

WHEREAS, Dr. Foster provided veterinary services to the animals in the County Animal Shelter for past fifty years.

NOW THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners does hereby thank Dr. Edward G. Foster, DVM for his many years of service to the community. Carried.

Terrance Augustine
Chairman of the Board of Commissioners

Diana Bosworth
Clerk of the Board of Commissioners
EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING
OCTOBER AS MICHIGAN COLLEGE MONTH
IN EATON COUNTY

September 18, 2019

Introduced by the Health and Human Services Committee

Commissioner Pearl-Wright moved for the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, Michigan College Month is a statewide initiative with the goal to provide every graduating high school senior the opportunity to apply to college and postsecondary programs and complete the FAFSA financial aid process; and

WHEREAS, special focus is placed on assisting the student who would be the first in their families to attend college and the student who may not have otherwise seriously considered applying to college and other postsecondary programs; and

WHEREAS, Michigan College Month can open the door for students by encouraging them to take a significant step toward postsecondary education in their senior year; and

WHEREAS, hundreds of schools across Michigan participate in this great event including the following Eaton County schools: Charlotte High School; Eaton Rapids High School; Eaton RESA; Grand Ledge High School; Maple Valley High School; Potterville High School; Relevant Academy and

NOW, THEREFORE BE IT RESOLVED that the Eaton County Board of Commissioners hereby recognizes the month of October as College Month and encourages all of Eaton County to support the participating schools and students in this initiative. Carried.
EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 18, 2019

RESOLUTION TO AUTHORIZE APPLICATION FOR BYRNE RESIDENTIAL SUBSTANCE ABUSE TREATMENT (RSAT) GRANT

Introduced by the Public Safety Committee

Commissioner Bowen move for the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available; and

WHEREAS, the Sheriff’s Office is desirous of submitting a grant application; and

WHEREAS, the grant will provide funding for jail-based residential substance abuse treatment program; and

WHEREAS, the grant application will seek up to $200,000, and requires a 25% match for this purpose; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Sheriff’s Office to submit a grant application in an amount not to exceed $200,000 for the period of October 1, 2019 to September 30, 2020; and

BE IT FURTHER RESOLVED, acceptance of the grant, if approved will be contingent upon the identification and appropriation of the required matching funds; and

BE IT FURTHER RESOLVED, that if the County’s participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents. Carried.
EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 18, 2019

RESOLUTION TO AUTHORIZE U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM
APPLICATION

Introduced by the Public Safety Committee

Commissioner Bowen move the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the Michigan Department of State Police has grant funds available through the United States Department of Justice, Office of Justice Programs has Edward Byrne Memorial Justice Assistance, Police Technology Enhancements program; and

WHEREAS, the Eaton County Sheriff Department has identified an eligible use to acquire portable controlled substance analytical instruments to eliminate the need for handling to administer field testing kits; and

WHEREAS, the Public Safety Committee has reviewed and approved the intended purchase; and

WHEREAS, the grant will provide up to $53,628 for the purchase of equipment with no required match for the FY20 grant period.

NOW, THEREFORE, BE IT RESOLVED, that the Edward Byrne Memorial Justice Assistance Grant is authorized for submission; and

BE IT FURTHER RESOLVED, that the budget for the Edward Byrne Memorial Justice Assistance Grant fund will be established based on the purchase approved by the Public Safety Committee; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the U.S. Department of Justice; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee is authorized to sign all necessary contracts and documents. Carried.
EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 18, 2019

RESOLUTION TO AUTHORIZE APPLICATION FOR FEDERAL EMERGENCY MANAGEMENT AGENCY EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)

Introduced by the Public Safety Committee

Commissioner Bowen moved for the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Michigan State Police, Emergency Management Division has grant funds available through the Federal Emergency Management Agency for the Emergency Management Performance Grant (EMPG) program; and

WHEREAS, the Sheriff Department is seeking to apply for a grant through this program to fund a portion of the cost of the Emergency Services Coordinator position; and

WHEREAS, the grant for the period October 1, 2019 through September 30, 2020 is estimated to provide $30,419 for this activity.

NOW, THEREFORE BE IT RESOLVED, that the Sheriff is authorized to submit the grant application; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners or his designee is authorized to sign any necessary grant documents. Carried.
EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 18, 2019

RESOLUTION TO APPROVE PASSWORD POLICY AMENDMENT

Introduced by the Information Technology & Communication Committee

Commissioner Haskell moved for the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Board of Commissioners has adopted a Password Policy for employees; and

WHEREAS, the Information Technology and Communication Committee has reviewed and is recommending approval of the proposed revisions to the previously adopted password policy.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the revisions to the Password policy, effective immediately, and

BE IT FURTHER RESOLVED, that this policy supersedes all previous versions of the County’s Password Policy. Carried.
EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 18, 2019

RESOLUTION TO APPROVE THE 2019/2020
EATON COUNTY BUDGET

Introduced by the Ways and Means Committee

Commissioner Brehler moved for the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

WHEREAS, this resolution shall be known as the Fiscal Year 2020 General Appropriation Act; and

WHEREAS, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 25, 2019 and September 1, 2019, and a public hearing on the proposed budget was held on September 10, 2019; and

WHEREAS, the Eaton County voters authorized millages of 0.7000 of a mill for Jail Operation, 0.9500 of a mill for 911, 0.2500 of a mill for EATRAN, 0.3500 of a mill for Juvenile Operations and 0.1250 of a mill for the Medical Care Facility and 1.500 for Road Repair and Rehabilitation; and

WHEREAS, the Board of Commissioners will authorize, in June 2020, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2020 General Appropriations Act; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.7000 of a mill for Jail Operation, 0.9500 of a mill for 911, 0.3500 of a mill for Juvenile Operations and 0.1250 of a mill for the Medical Care Facility and 1.5 for Road Repair and Rehabilitation; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.2500 of a mill for EATRAN; and

BE IT FURTHER RESOLVED, that the 2019/2020 Eaton County General Fund (#101) budget of
$38,383,173 be adopted by activity; and

BE IT FURTHER RESOLVED, that all other funds budgets (Special Revenue $21,945,267 and Debt Service $5,715,102) be adopted by activity, for a total 2019/2020 budget of $66,043,542; and

BE IT FURTHER RESOLVED, that any amendment to increase a salary and/or a Capital Outlay activity in excess of $2,500.00 shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

BE IT FURTHER RESOLVED, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and

BE IT FURTHER RESOLVED, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2019/2020 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED, that the salaries of the County’s Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.
BE IT FURTHER RESOLVED, that the activity appropriations which represent the estimated costs of operating the Courts in 2019/2020 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

BE IT FURTHER RESOLVED, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

BE IT FURTHER RESOLVED, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an Elected Official who has co-employer status.

BE IT FURTHER RESOLVED, that the County Controller shall be authorized to make year-end transfers of up to $20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2019/2020 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting. Carried.
EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 18, 2019

RESOLUTION TO APPROVE 2018/2019 BUDGET AMENDMENTS

Introduced by the Ways and Means Committee

Commissioner Brehler moved for the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Eaton County 2018/2019 Appropriations Act of September 19, 2018 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of $2,500.00 or any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2018-2019 Eaton County Budget:

GENERAL FUND

MARINE SAFETY – 101.901.331

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</tr>
<tr>
<td>Revenue – Sale of Fixed Asset</td>
<td></td>
</tr>
</tbody>
</table>

To increase capital outlay for the purchase of a boat to replace boat purchased with grant funds in 2008.

SPECIAL REVENUE FUND

COMPUTER FUND - 298

<table>
<thead>
<tr>
<th>Increase</th>
<th>$8,933</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Expenditures</td>
<td>$8,933</td>
</tr>
<tr>
<td>Training</td>
<td></td>
</tr>
</tbody>
</table>

To increase capital outlay for replacement of departmental peripheral devices with unallocated training funds. Carried.