

EATON COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 20, 2023

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, September 20, 2023 including the availability of virtual participation by the public.

Chairman Mott called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Barnes gave the invocation.

Roll call. Commissioners present: Tim Barnes, Blake Mulder, Brandon Haskell, Jeanne Pearl-Wright, Trevor Youngquist, Mark Mudry, Joseph Brehler, Brian Droscha, Jacob Toomey, Scott Hansen, Brian Lautzenheiser, Frank Holmes, Barbara Rogers and Jim Mott.

Commissioners absent: Terrance Augustine.

Commissioner Lautzenheiser moved the agenda to be approved. Seconded by Commissioner Pearl-Wright. Carried unanimously.

Commissioner Toomey moved the approval of the August 16, 2023 minutes. Seconded by Commissioner Rogers. Carried unanimously.

Communications: Charlevoix County, Ontonagon County, Tuscola County Resolutions Opposing Michigan Legislature Bills SB299, SB300 & HB4480. Sanilac County and Ontonagon County Opposing Legislation Preempting Local Control for Solar and Wind Developments.

Commissioner Lautzenheiser moved the approval of #23-9-101 Resolution of Appreciation for Emergency Management.

WHEREAS, on the night of August 24, 2023, Eaton County was hit with a severe weather event, resulting in widespread damage and power outages across the county; and

WHEREAS, the County activated the Emergency Operations Center (EOC), and a declaration for a local "State of Emergency" was authorized by the Board of Commissioners, and a request for Emergency Declaration was approved by the Governor's Office soon thereafter; and

WHEREAS, coordination of this severe weather event including debris cleanup, local jurisdiction assessments, and communication with the state government was handled adeptly from the Emergency Operations Center; and

WHEREAS, the Eaton County team included the Emergency Management Department, 911 Central Dispatch, Technology Services (GIS), County Facilities, County Construction Code Department, County Parks Department, County Equalization Department, Barry-Eaton District Health Department, MDHHS – Eaton County, County Road Commission, Eaton County Transportation Authority, County

Sheriff's Office, Controller's Office, and the Emergency Management and Homeland Security Division of the Michigan State Police.

NOW, THEREFORE BE IT RESOLVED, The Eaton County Board of Commissioners officially recognizes the incredible team that expertly assembled for an immediate response to the crisis and Emergency Manager Wilkinson for his leadership during this crisis.

BE IT FURTHER RESOLVED, that this resolution of appreciation be duly recorded and attached to the permanent records of the County on this 20th day of the month of September in the year 2023.

Seconded by Commissioner Haskell. Carried unanimously.

Presentation by Nicole Noll-Williams, President and CEO of Capital Regional Airport Authority. (On file)

Public Comment: None

Board of Canvassers Appointments: Chairman Mott explained ballots would be distributed with names of nominees for consideration and appointment to the Board of Canvassers, one from each political party. To meet the requirements of the Open Meetings Act, Commissioners need to vote for their two choices, one from each party. Once collected, Deputy Clerk Morris will read each ballot, noting the commissioner's name and the names of their choices.

Ballots for Board of Canvassers were distributed and collected by Deputy Clerk Morris who read each commissioner's ballot aloud and tallied the votes cast. (on file)

Commissioner Brehler moved to approve the reappointment of Carol Wilson-Duffy, representing the Democratic Party and the reappointment of Jean Morton representing the Republican Party to the Board of Canvassers for a 4-year term of office to expire on November 1, 2027, based on the tallied ballots. Seconded by Commissioner Toomey. Carried unanimously.

Commissioner Barnes moved the approval of #23-9-102 Resolution to Approve Intensive Detention Reentry Program (IDRP) Agreement with the Michigan Department of Corrections.

BE IT RESOLVED, that the Board of Commissioners approves the Intensive Detention Reentry Program (IDRP) agreement with the Michigan Department of Corrections (attached); and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

Seconded by Commissioner Lautzenheiser. Carried unanimously.

Commissioner Lautzenheiser moved the approval of #23-9-103 Resolution to Amend Westside Residential Alternative to Prison (WRAP) Agreement with the Michigan Department of Corrections.

WHEREAS, the Board of Commissioners approved the Westside Residential Alternative to Prison (WRAP) renewal agreement (22-9-95) with the Michigan Department of Corrections; and

WHEREAS, the Department of Corrections has proposed a first amendment to the renewal agreement to extend the terms through September 30, 2024 (attached). NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the first amendment; and BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents. Seconded by Commissioner Mulder. Carried unanimously.

Commissioner Barnes moved the approval of #23-9-104 Resolution Amending Emergency Management Program Policy for Eaton County.

A resolution to amend the county emergency management program policy and organization (#02-09-99); to define the organization of the emergency management department; to define the responsibilities of the Emergency Manager; to authorize the powers of the county, to describe how mutual aid or reciprocal aid agreements or compacts are formed, and assistance of the emergency manager in these processes; to define the process if a disaster or emergency occurs in the county; to define the process of the assessment of a disaster or emergency.

The County of Eaton Resolves:

Article 1. Purpose

Section 101. The purpose of this Resolution is to officially designate Eaton County Emergency Management as the designated department vested with the authority and responsibility to oversee and manage the county's emergency management program.

Section 102. Eaton County Emergency Management will provide the means through which the Chief Executive Official may exercise the authority and discharge the responsibilities vested in them by this Resolution, and the Emergency Management Act, Act 390 of 1976.

Section 103. This Resolution does not absolve elected officials of their regular responsibilities or the authority granted to them by prevailing general laws or local ordinances.

Article 2. Definitions

1. "Chief Executive Official" means the chairperson of the county board of commissioners.
2. "Director" means the director of the department of state police or his or her designee
3. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including, but not limited to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.
4. "District coordinator" means the state police emergency management division district coordinator.
5. "Emergency" means any occasion or instance in which the governor determines state assistance is needed to supplement local efforts and capabilities to save lives,

protect property and the public health and safety, or to lessen or avert the threat of a catastrophe in any part of the state.

6. "Emergency Manager" means a person appointed to coordinate the emergency management program within Eaton County.

7. "Emergency management" means the managerial function charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters.

8. "Local state of emergency" means a proclamation or declaration that activates the response and recovery aspects of any and all applicable local or interjurisdictional emergency operations plans and authorizes the furnishing of aid, assistance, and directives under those plans

9. "State of disaster" means an executive order or proclamation that activates the disaster response and recovery aspects of the state, local, and interjurisdictional emergency operations plans applicable to the counties or municipalities affected.

10. "State of emergency" means an executive order or proclamation that activates the emergency response and recovery aspects of the state, local, and interjurisdictional emergency operations plans applicable to the counties or municipalities affected.

Article 3. Organization for Emergency Management and the Responsibilities of the Emergency Manager

Section 301. Eaton County Emergency Management will be the coordinating department of the county emergency management program under the direction of the Controller/Administrator.

Section 302. The County Board of Commissioners shall appoint an Emergency Manager to carry out the obligations and responsibilities required of the emergency management program. In accordance with the Emergency Management Act, Act 390 of 1976, if there is not an appointed individual, the Emergency Manager shall be the Chairperson of the Board of Commissioners.

Section 303. The obligations and responsibilities of the Emergency Manager encompass the coordination and collaboration on all aspects related to county emergency management. This encompasses a range of activities such as disaster mitigation, preparedness, response, and recovery.

Section 304. In the event of a declared emergency or disaster, provide liaison duties and coordination with state and federal authorities for assistance related to the incident.

Article 4. Powers of the County; Mutual Aid or Reciprocal Aid Agreements or Compacts; Assistance of the Emergency Manager.

Section 401. As a county that has appointed an emergency manager in accordance with the Emergency Management Act, Act 390 of 1976, Eaton County may do 1 or more of the following:

(a) Direct and coordinate the development of emergency operations plans and programs in accordance with the policies and plans established by the appropriate federal and state agencies. Each department or agency of a county or municipality specified in the emergency operations plan to provide an annex to the plan shall prepare and continuously update the annex providing for emergency management activities, including mitigation, preparedness, response, and recovery, by the department or agency and those other emergency activities the department or agency is specified to coordinate. Emergency operations plans and programs developed

under this subsection shall include provisions for the dissemination of public information and local broadcasters shall be consulted in developing such provisions. Emergency operations plans and programs developed under this subdivision shall include local courts.

(b) Declare a local state of emergency if circumstances within the county or municipality indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or human-made cause exists and, under a declaration of a local state of emergency, issue directives as to travel restrictions on county or local roads. This power shall be vested in the chief executive official of the county or municipality or the official designated by charter and shall not be continued or renewed for a period in excess of 7 days except with the consent of the governing body of the county or municipality. The declaration of a local state of emergency shall be promptly filed with the emergency management division of the department, unless circumstances attendant upon the disaster prevent or impede its prompt filing.

(c) Appropriate and expend funds, make contracts, and obtain and distribute equipment, materials, and supplies for disaster purposes.

(d) Provide for the health and safety of persons and property, including emergency assistance to the victims of a disaster.

(e) Direct and coordinate local multi-agency response to emergencies within the county or municipality.

(f) Appoint, employ, remove, or provide, with or without compensation, rescue teams, auxiliary fire and police personnel, and other disaster workers.

(g) Appoint a local emergency management advisory council.

(h) If a state of disaster or emergency is declared by the governor, assign and make available for duty the employees, property, or equipment of the county or municipality relating to firefighting; engineering; rescue; health, medical, and related services; police; transportation; construction; and similar items or service for disaster relief purposes within or without the physical limits of the county or municipality as ordered by the governor or the director.

(i) In the event of a foreign attack upon this state, waive procedures and formalities otherwise required by law pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of permanent and temporary workers, the utilization of volunteer workers, the rental of equipment, the purchase and distribution with or without compensation of supplies, materials, and facilities, and the appropriation and expenditure of public funds.

Section 402. For the purpose of providing assistance during a disaster or emergency, municipalities and counties may enter into mutual aid or reciprocal aid agreements or compacts with other counties, municipalities, public agencies, federally recognized tribal nations, or private sector agencies, or all of these entities. A compact entered into pursuant to this subsection is limited to the exchange of personnel, equipment, and other resources in times of emergency, disaster, or other serious threats to public health and safety. The arrangements shall be consistent with the Michigan emergency management plan.

Section 403. The emergency manager may assist in the development or negotiation, or both, of a mutual aid or reciprocal aid agreement or compact made pursuant to section 4(3) of the Emergency Management Act, Act 390 of 1976 and shall carry out the agreement or compact.

Article 5. Disaster or Emergency Occurring in County; procedure; ordinances or rules.

Section 501. If a disaster or an emergency occurs in a county or municipality and is beyond the control of local public or private agencies, the chief executive official of the county or municipality may request the governor to declare that a state of disaster or state of emergency exists in the county, utilizing the procedure set forth in section 6.

Section 502. A county or other agency designated or appointed by the governor may make, amend, and rescind ordinances or rules necessary for emergency management purposes and supplementary to a rule, order, or directive issued by the governor or a state agency exercising a power delegated to it by the governor. The ordinance or rule shall be temporary and, upon the governor's declaration that a state of disaster or state of emergency is terminated, shall no longer be in effect.

Section 6. Assessment of Disaster or Emergency; Findings and Recommendations; Notice; Temporary Assistance.

Section 601. In the event a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the governor, and the disaster or emergency is considered by the chief executive official of the municipality or the governing body or the county in which it occurs to be beyond the control of the county, the emergency manager shall immediately contact the district coordinator.

The chief executive official of a county shall not request state assistance or a declaration of a state of disaster or a state of emergency for an emergency which has occurred or is occurring solely within the confines of a township, city, or village within the county unless requested to do so by the chief executive official of the affected township, city, or village. The district coordinator, in conjunction with the county or municipal coordinator, shall assess the nature and scope of the disaster or emergency, and they shall recommend the personnel, services, and equipment that will be required for its prevention, mitigation, or relief.

Section 602. Upon completing the assessment, the district coordinator shall forthwith notify the director of the findings and recommendations. The director shall immediately notify the governor. If the director determines that immediate action is essential to the preservation of life and property, the director may initiate temporary assistance to the affected area as necessary and compatible with the policies and procedures of the Michigan emergency management plan.

Section 603. The director shall advise the governor of the magnitude of the disaster or emergency. The governor may take the necessary action he or she considers appropriate to mitigate the disaster or emergency. This act shall not be construed to restrain the governor from exercising on his own initiative any of the powers set forth in this act.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Toomey moved the approval of #23-9-105 Resolution to Authorize Work Agreement for Federal Emergency Management Agency Emergency Management Performance Grant (EMPG)

WHEREAS, the Michigan State Police, Emergency Management Division has grant funds available through the Federal Emergency Management Agency for the Emergency Management Performance Grant (EMPG) program; and

WHEREAS, the County has received funding through this program to fund a portion of the cost of the Emergency Management position; and
WHEREAS, an initial work agreement for this program for the period of October 1, 2023 through September 30, 2024, has been submitted to remain eligible to continue to receive funds through this program, estimated to provide up to 50% of the position salary based on completion of eligible activities contained in the initial work agreement.

NOW, THEREFORE BE IT RESOLVED, that the initial work agreement is authorized; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners or his designee is authorized to sign any necessary grant documents.

Seconded by Commissioner Holmes. Carried unanimously.

Commissioner Rogers moved the approval of #23-9-106 Resolution to Approve a Michigan Department of Environment Great Lakes and Energy Scrap Tire Recycling Grant Application.

WHEREAS, the Resource Recovery Department has been established for the development and administration of the County Solid Waste Management Plan under Act 641; and

WHEREAS, key components of the Resource Recovery Department include increasing the amount of materials recycled; and

WHEREAS, the Michigan Department of Environment Great Lakes and Energy Scrap Tire Recycling Grant is designed to provide assistance in the removal of residential tires; and

WHEREAS, the Resource Recovery Department offers two Scrap Tire collection events annually; and

WHEREAS, the Michigan Department of Environment Great Lakes and Energy has encouraged regional applications and Eaton County has been approached by Clinton County, Barry County, and Ingham County to submit one grant for all four communities; and

WHEREAS, Eaton County will serve as the applicant and fiduciary for the grant; and

NOW, THEREFORE, LET IT BE RESOLVED that Eaton County approves the application of the Scrap Tire grant; and

BE IT FURTHER RESOLVED, that acceptance of the grant award is contingent upon the approval of Memorandums of Understanding between the County and other individual participating entities providing for said participating entities to reimburse the County for any non-grant costs associated with collection events held within their jurisdiction; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners, or his designee, is authorized to sign any necessary grant documents; and

BE IT FURTHER RESOLVED, that the Controller is authorized to make budget amendments to the adopted budget, in the event the grant is authorized.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Rogers moved the Appointment of the Public Works and Planning Committee Appointment:

Reinhart Cook

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Mulder moved the approval of #23-9-107 Resolution to Approve Letters of Agreement with Unions Related to Pay Treatment Around the Local and State Emergency Declaration.

WHEREAS, the Eaton County Board of Commissioner's would like to acknowledge and show appreciation for the various employee groups who were designated as essential services following the aftermath of the severe weather event that members of the community are still recovering from.

WHEREAS, the County was hit with a significant weather event on Thursday August 24, 2023 approximately at 10:20 PM; and

WHEREAS, on Thursday, August 24, 2023 at 10:45 PM a Local Emergency Declaration was issued by the Board of Commissioner's Chair; and

WHEREAS, on Friday at 5:00 AM the County Government Complex was closed down for all non-essential personnel; and

WHEREAS, the County has determined that it would like to create one-time Letters of Agreement with the Unions representing employees designated as essential services. The Agreements would be with regard to pay treatment of bargaining unit members impacted by the weather event and offer Local Emergency Declaration Pay (LEDP) in lieu of the normal 8 Hours of Building Closure Time (BCT) as was used under the current past practice; and

WHEREAS, the Employer maintains all employees represented by a Union that enters Agreement with the County and that meet eligibility criteria established in the Agreements would receive the LEDP retroactive to the date of the severe weather event.

NOW, THEREFORE BE IT RESOLVED, that the County Controller is authorized sign and enter Agreements with the following Unions as long as they meet the criteria established:

- Command Officers Association of Michigan representing employees in both the Sheriff Department's Command Officers and Central Dispatch's Supervisory Units.
- Police Officers Association of Michigan representing employees in both the Sheriff Department's Non-Supervisory and Central Dispatch's Non-Supervisory Units.
- Capitol City Labor Program representing the employees in the Animal Control Unit.
- Governmental Employees Labor Council representing employees in the Youth Facility.

BE IT FURTHER RESOLVED, the Agreements will conform to the following criteria:

- Establishing across all groups a 24-hour window of eligibility, creating a standard provision of pay consideration for those employees held-over or called in to respond to the effects of the event, and allow additional pay for work over 8-hours
- These Agreements are made on a one-time, non-precedent setting basis and all compensation is paid at an employee's regular straight time rate is not allowed to

pyramid with any existing contractual compensation to create a situation where an employee is paid more than 2.5 times their normal straight time rate of pay. The Eaton County Board of Commissioners again would like to acknowledge and thank the brave men and women who answered the call of duty at a time when their families and communities were in need. You represent the best of Eaton County. Seconded by Commissioner Lautzenheiser. Carried unanimously.

Commissioner Mulder moved the approval of #23-9-108 Resolution to Approve Educational Services Agreement with Grand Ledge Public Schools and Eaton County Youth Facility.

WHEREAS, Grand Ledge Public Schools and Eaton County have had an agreement in place since 2015 to provide educational services for the Eaton County Youth Facility Student Participants; and

WHEREAS, the Ways and Means Committee has reviewed and approved this proposed agreement between Grand Ledge Public Schools, the Eaton County 56th Circuit Court, and the Eaton County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Grand Ledge Public Schools; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

Seconded by Commissioner Toomey. Carried unanimously.

Commissioner Mulder moved the approval of #23-9-109 Resolution to Approve 2022-2023 Budget Amendments.

WHEREAS, the Eaton County 2022/2023 Appropriations Act of September 21, 2022 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2022/2023 Eaton County Budget:

GENERAL FUND

COMMISSIONERS – 101.00

Increase	State Revenue	\$109,901
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SUBSTANCE ABUSE – 631.00

Increase	State Revenue	\$ 109,901
Increase	Contractual Services	\$ 46,120

FUND BALANCE CARRYOVER – 960.00

Increase	Fund Balance Carryover – Committed Purpose	\$ 173,682
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To increase budget based on additional allocation from State of Michigan Convention & Facilities Tax Fund. The committed purpose fund balance allocation will be used in the 2023/24 fiscal year for substance abuse agencies as recommended by the Health and Human Services Committee.

	<u>MEDICAL EXAMINER – 648.00</u>	
Increase	Ambulance	\$ 6,000

	<u>FUND BALANCE CARRYOVER – 960.00</u>	
Increase	Fund Balance Carryover	\$ 6,000

To increase budget based on cost of ambulance services within Medical Examiner budget.

SPECIAL REVENUE FUNDS

COMPREHENSIVE PLAN FUND - 223

Increase	Professional Services	\$ 30,000
Decrease	Fund Balance Carryover	\$ 30,000

To increase budget for updates to the County’s Master Plan based on the originally approved contract recommendation of Public Works and Planning in June of 2022.

PUBLIC IMPROVEMENT FUND - 225

Increase	Local Unit Contributions – Health Department	\$ 265,160
Decrease	Transfers In – Health Department	\$ 265,160

To adjust revenue between transfers in to the local unit contribution due to fund accounting principles.

Increase	Transfers In – American Rescue Plan Act	\$ 62,913
Decrease	Proceeds from Borrowing (recognized in 2022)	\$1,371,975
Increase	Fund Balance Carryover	\$1,109,062
Decrease	Debt Service	\$ 200,000

To redistribute revenues and expenses based on currently approved projects and changes in revenues.

AMERICAN RESCUE PLAN ACT - 282

Increase	Federal Revenue	\$ 62,913
Increase	Transfers Out – Public Improvement	\$ 62,913

To increase the budget for the balance of the Public Health and Energy Project not completed during fiscal year 2021-22.
Seconded by Commissioner Rogers. Carried unanimously.

Commissioner Mulder moved the approval of the following resolutions:

#23-9-110 Resolution to Approve Inter-Local Agreement for Police Services - Maple Valley School District.

WHEREAS, Maple Valley School District is interested in entering into a contract with the County and Sheriff to assign a deputy as a School Resource Officer within the District; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide an assigned School Resource Officer within the District; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached agreement between the County and Maple Valley School District for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Maple Valley School District; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

#23-9-111 Resolution to Approve Inter-Local Agreement for Police Services - Oneida Township.

WHEREAS, Oneida Township is interested in entering into a contract with the County and Sheriff to provide for police services within the Township; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide assigned patrols within the Township; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached agreement between the County and Oneida Township for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Oneida Township; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

#23-9-112 Resolution to Approve Inter-Local Agreement for Police Services – Village of Vermontville.

WHEREAS, the Village of Vermontville is interested in entering into a contract with the County and Sheriff to provide for police services within the Village; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide assigned patrols within the Village; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached an agreement between the County and the Village of Vermontville for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Village of Vermontville; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

Seconded by Commissioner Haskell for the previous three resolutions. Carried unanimously.

Commissioner Mulder moved the approval of #23-9-113 Resolution to Approve Carmel Township Hall Usage Agreement.

WHEREAS, the Eaton County Clerk's Office is interested in entering into an agreement with Carmel Township for the use of their Township Hall for the purpose of providing a location for a County administered early voting site; and

WHEREAS, the proposed agreement (attached) will be used for three (3), 2024 Federal and State elections at nine (9) days for each occurrence, for a total of twenty-seven (27) days; and

WHEREAS, the cost will be reimbursed by the State of Michigan for the Presidential Primary and by the seventeen (17) participating local jurisdictions for the 2024 August Primary and 2024 November General elections; and

WHEREAS, the Ways and Means Committee has reviewed the attached agreement between the County and Carmel Township for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Carmel Township; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

Seconded by Commissioner Brehler. Carried unanimously.

Commissioner Mulder moved the approval of claims as audited by the Ways & Means Committee for \$18,408,816.86 and to accept the report of previously authorized payments.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Mulder moved the approval of #23-9-114 Resolution to Approve Contract for Media Services.

WHEREAS, the Eaton County Board of Commissioners has identified and determined the need for developing and maintaining a robust communication infrastructure, and authorized the development and hiring of a Communications Director to grow and manage the County's communications; and

WHEREAS, the Eaton County Board of Commissioners acknowledges the need and desire for the County to develop a full rebranding which would include new logo(s), branding, graphic design, and development of targeted communication channels to improve the County's ability to communicate with employees and members of the public; and

WHEREAS, the Controller's Office has requested the utilization of an independent contractor to provide assistance, under the direction of the Communications Director, to complete this large scope of work for media services; and

WHEREAS, the Ways and Means Committee approved obtaining these media services via a contractual relationship through a detailed request for proposals process for a period of one year commencing after contractual agreement is signed; and

WHEREAS, the Controller's Office Executive Team has reviewed all submitted proposals and recommends entering into a contract with Edge Partnerships to provide media services for an amount not to exceed fifty thousand dollars (\$50,000); and NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves a contract with Edge Partnerships to provide media services as outlined in the attached response to the request for proposal and authorizes the Controller to make the necessary budget amendments from fund balance carryover in 2023/2024 budget; and

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to sign the contract.

Seconded by Commissioner Pearl-Wright. Nays: Trevor Youngquist and Jacob Toomey. Carried.

Commissioner Mulder moved the approval of #23-9-115 Resolution to Adopt the FY 2023-2024 Eaton County Budget and Winter Tax Rates.

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

WHEREAS, this resolution shall be known as the Fiscal Year 2024 General Appropriation Act; and

WHEREAS, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 26, 2023 and September 2, 2023, and a public hearing on the proposed budget was held on September 12, 2023; and

WHEREAS, the Eaton County voters authorized millages of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.2497 of a mill for EATRAN, 0.3496 of a mill for Juvenile Operations, 0.1248 of a mill for the Medical Care Facility, 1.4985 for Road Repair and Rehabilitation, and 0.5000 of a mill for Parks and Recreation; and

WHEREAS, the Board of Commissioners will authorize, in June 2024, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2024 General Appropriations Act; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.3496 of a mill for Juvenile Operations, 0.1248 of a mill for the Medical Care Facility, 1.4985 for Road Repair and Rehabilitation, and 0.5000 of a mill for Parks and Recreation; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.2497 of a mill for EATRAN; and

BE IT FURTHER RESOLVED, that the 2023/2024 Eaton County General Fund (#101) budget of \$47,160,901 be adopted by activity; and

BE IT FURTHER RESOLVED, that all other funds budgets (Special Revenue \$37,885,635 and Debt Service \$6,995,605) be adopted by activity, for a total 2023/2024 budget of \$92,042,141; and

BE IT FURTHER RESOLVED, that any amendment to increase a salary and/or a Capital Outlay activity in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

BE IT FURTHER RESOLVED, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and

BE IT FURTHER RESOLVED, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2023/2024 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED, that the salaries of the County's Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.

BE IT FURTHER RESOLVED, that the activity appropriations which represent the estimated costs of operating the Courts in 2023/2024 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

BE IT FURTHER RESOLVED, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

BE IT FURTHER RESOLVED, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual, which has been jointly approved by

the County Board of Commissioners and an Elected Official who has co-employer status.

BE IT FURTHER RESOLVED, that the County Controller shall be authorized to make year-end transfers of up to \$20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2023/2024 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting.

Seconded by Commissioner Droscha. Roll call votes: Ayes: Tim Barnes, Blake Mulder, Brandon Haskell, Jeanne Pearl-Wright, Trevor Youngquist, Mark Mudry, Joseph Brehler, Brian Droscha, Jacob Toomey, Scott Hansen, Brian Lautzenheiser, Frank Holmes, Barbara Rogers and Jim Mott. Nays: None. Carried unanimously.

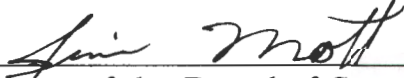
Public Comment: Elizabeth Pratt, representing National Alliance on Mental Illness (NAMI) Lansing, spoke regarding their services offered. They provide education, support and advocacy efforts for individuals and families. Mental Awareness Week event is Wednesday, October 4, 2023 from 7:00p.m. - 8:30p.m. at Hannah Community Center in East Lansing.

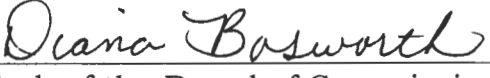
Administrator's Report. Controller Sobie provided a monthly report.

Commissioner Comments: Commissioner Droscha stated the Eaton County Courthouse will be turning 50 years old in 2026 and suggested a celebratory event be planned. Commissioner Haskell commended the Technology Services Department on their excellent emergency responsiveness and readiness. Commissioner Youngquist thanked Deborah Pennfield for Resource Recovery's recent successful recycling events. Commissioner Toomey stated The Village of Dimondale held their 2023 Island Jam event and Dimondale Business Association held their Annual Mixer. Commissioner Mulder thanked Team Rubicon, a group of Veteran's that helped around the County with cleanup after the recent storm. All of the Commissioners thanked the Sheriff's Office, Emergency Services and all involved for their hard work of during the recent storm emergency.

There was no Unfinished Business, Old Business or New Business.

Chairman Mott adjourned the meeting to Wednesday, October 18, 2023 at 7:00 p.m.


Chairman of the Board of Commissioners


Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

RESOLUTION OF APPRECIATION FOR EMERGENCY MANAGEMENT

Introduced by Chairperson Jim Mott

Commissioner Lautzenheiser moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, on the night of August 24, 2023, Eaton County was hit with a severe weather event, resulting in widespread damage and power outages across the county; and

WHEREAS, the County activated the Emergency Operations Center (EOC), and a declaration for a local “State of Emergency” was authorized by the Board of Commissioners, and a request for Emergency Declaration was approved by the Governor’s Office soon thereafter; and

WHEREAS, coordination of this severe weather event including debris cleanup, local jurisdiction assessments, and communication with the state government was handled adeptly from the Emergency Operations Center; and

WHEREAS, the Eaton County team included the Emergency Management Department, 911 Central Dispatch, Technology Services (GIS), County Facilities, County Construction Code Department, County Parks Department, County Equalization Department, Barry-Eaton District Health Department, MDHHS – Eaton County, County Road Commission, Eaton County Transportation Authority, County Sheriff’s Office, Controller’s Office, and the Emergency Management and Homeland Security Division of the Michigan State Police.

NOW, THEREFORE BE IT RESOLVED, The Eaton County Board of Commissioners officially recognizes the incredible team that expertly assembled for an immediate response to the crisis and Emergency Manager Wilkinson for his leadership during this crisis.

BE IT FURTHER RESOLVED, that this resolution of appreciation be duly recorded and attached to the permanent records of the County on this 20th day of the month of September in the year 2023. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO APPROVE INTENSIVE DETENTION REENTRY
PROGRAM (IDRP) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
CORRECTIONS**

Introduced by the Public Safety Committee

Commissioner Barnes moved the approval of the following resolution. Seconded by
Commissioner Lautzenheiser.

BE IT RESOLVED, that the Board of Commissioners approves the Intensive Detention
Reentry Program (IDRP) agreement with the Michigan Department of Corrections
(attached); and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be
authorized to sign any necessary documents. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

RESOLUTION TO AMEND WESTSIDE RESIDENTIAL ALTERNATIVE TO PRISON (WRAP) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS

Introduced by the Public Safety Committee

Commissioner Lautzenheiser moved the approval of the following resolution. Seconded by Commissioner Mulder.

WHEREAS, the Board of Commissioners approved the Westside Residential Alternative to Prison (WRAP) renewal agreement (22-9-95) with the Michigan Department of Corrections; and

WHEREAS, the Department of Corrections has proposed a first amendment to the renewal agreement to extend the terms through September 30, 2024 (attached).

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the first amendment; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents. Carried unanimously.

Eaton County Board of Commissioners**September 20, 2023****Resolution Amending Emergency Management Program Policy for Eaton County****Introduced by the Public Safety Committee**

Commission Barnes moved the approval of the following resolution. Seconded by Commissioner Droscha.

A resolution to amend the county emergency management program policy and organization (#02-09-99); to define the organization of the emergency management department; to define the responsibilities of the Emergency Manager; to authorize the powers of the county, to describe how mutual aid or reciprocal aid agreements or compacts are formed, and assistance of the emergency manager in these processes; to define the process if a disaster or emergency occurs in the county; to define the process of the assessment of a disaster or emergency.

The County of Eaton Resolves:**Article 1. Purpose**

Section 101. The purpose of this Resolution is to officially designate Eaton County Emergency Management as the designated department vested with the authority and responsibility to oversee and manage the county's emergency management program.

Section 102. Eaton County Emergency Management will provide the means through which the Chief Executive Official may exercise the authority and discharge the responsibilities vested in them by this Resolution, and the Emergency Management Act, Act 390 of 1976.

Section 103. This Resolution does not absolve elected officials of their regular responsibilities or the authority granted to them by prevailing general laws or local ordinances.

Article 2. Definitions

1. "Chief Executive Official" means the chairperson of the county board of commissioners.
2. "Director" means the director of the department of state police or his or her designee
3. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including, but not limited to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.

4. "District coordinator" means the state police emergency management division district coordinator.
5. "Emergency" means any occasion or instance in which the governor determines state assistance is needed to supplement local efforts and capabilities to save lives, protect property and the public health and safety, or to lessen or avert the threat of a catastrophe in any part of the state.
6. "Emergency Manager" means a person appointed to coordinate the emergency management program within Eaton County.
7. "Emergency management" means the managerial function charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters.
8. "Local state of emergency" means a proclamation or declaration that activates the response and recovery aspects of any and all applicable local or interjurisdictional emergency operations plans and authorizes the furnishing of aid, assistance, and directives under those plans
9. "State of disaster" means an executive order or proclamation that activates the disaster response and recovery aspects of the state, local, and interjurisdictional emergency operations plans applicable to the counties or municipalities affected.
10. "State of emergency" means an executive order or proclamation that activates the emergency response and recovery aspects of the state, local, and interjurisdictional emergency operations plans applicable to the counties or municipalities affected.

Article 3. Organization for Emergency Management and the Responsibilities of the Emergency Manager

Section 301. Eaton County Emergency Management will be the coordinating department of the county emergency management program under the direction of the Controller/Administrator.

Section 302. The County Board of Commissioners shall appoint an Emergency Manager to carry out the obligations and responsibilities required of the emergency management program. In accordance with the Emergency Management Act, Act 390 of 1976, if there is not an appointed individual, the Emergency Manager shall be the Chairperson of the Board of Commissioners.

Section 303. The obligations and responsibilities of the Emergency Manager encompass the coordination and collaboration on all aspects related to county emergency management. This encompasses a range of activities such as disaster mitigation, preparedness, response, and recovery.

Section 304. In the event of a declared emergency or disaster, provide liaison duties and coordination with state and federal authorities for assistance related to the incident.

Article 4. Powers of the County; Mutual Aid or Reciprocal Aid Agreements or Compacts; Assistance of the Emergency Manager.

Section 401. As a county that has appointed an emergency manager in accordance with the Emergency Management Act, Act 390 of 1976, Eaton County may do 1 or more of the following:

(a) Direct and coordinate the development of emergency operations plans and programs in accordance with the policies and plans established by the appropriate federal and state agencies. Each department or agency of a county or municipality specified in the emergency operations plan to provide an annex to the plan shall prepare and continuously update the annex providing for emergency management activities, including mitigation, preparedness, response, and recovery, by the department or agency and those other emergency activities the department or agency is specified to coordinate. Emergency operations plans and programs developed under this subsection shall include provisions for the dissemination of public information and local broadcasters shall be consulted in developing such provisions. Emergency operations plans and programs developed under this subdivision shall include local courts.

(b) Declare a local state of emergency if circumstances within the county or municipality indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or human-made cause exists and, under a declaration of a local state of emergency, issue directives as to travel restrictions on county or local roads. This power shall be vested in the chief executive official of the county or municipality or the official designated by charter and shall not be continued or renewed for a period in excess of 7 days except with the consent of the governing body of the county or municipality. The declaration of a local state of emergency shall be promptly filed with the emergency management division of the department, unless circumstances attendant upon the disaster prevent or impede its prompt filing.

(c) Appropriate and expend funds, make contracts, and obtain and distribute equipment, materials, and supplies for disaster purposes.

(d) Provide for the health and safety of persons and property, including emergency assistance to the victims of a disaster.

(e) Direct and coordinate local multi-agency response to emergencies within the county or municipality.

(f) Appoint, employ, remove, or provide, with or without compensation, rescue teams, auxiliary fire and police personnel, and other disaster workers.

(g) Appoint a local emergency management advisory council.

(h) If a state of disaster or emergency is declared by the governor, assign and make available for duty the employees, property, or equipment of the county or municipality

relating to firefighting; engineering; rescue; health, medical, and related services; police; transportation; construction; and similar items or service for disaster relief purposes within or without the physical limits of the county or municipality as ordered by the governor or the director.

(i) In the event of a foreign attack upon this state, waive procedures and formalities otherwise required by law pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of permanent and temporary workers, the utilization of volunteer workers, the rental of equipment, the purchase and distribution with or without compensation of supplies, materials, and facilities, and the appropriation and expenditure of public funds.

Section 402. For the purpose of providing assistance during a disaster or emergency, municipalities and counties may enter into mutual aid or reciprocal aid agreements or compacts with other counties, municipalities, public agencies, federally recognized tribal nations, or private sector agencies, or all of these entities. A compact entered into pursuant to this subsection is limited to the exchange of personnel, equipment, and other resources in times of emergency, disaster, or other serious threats to public health and safety. The arrangements shall be consistent with the Michigan emergency management plan.

Section 403. The emergency manager may assist in the development or negotiation, or both, of a mutual aid or reciprocal aid agreement or compact made pursuant to section 4(3) of the Emergency Management Act, Act 390 of 1976 and shall carry out the agreement or compact.

Article 5. Disaster or Emergency Occurring in County; procedure; ordinances or rules.

Section 501. If a disaster or an emergency occurs in a county or municipality and is beyond the control of local public or private agencies, the chief executive official of the county or municipality may request the governor to declare that a state of disaster or state of emergency exists in the county, utilizing the procedure set forth in section 6.

Section 502. A county or other agency designated or appointed by the governor may make, amend, and rescind ordinances or rules necessary for emergency management purposes and supplementary to a rule, order, or directive issued by the governor or a state agency exercising a power delegated to it by the governor. The ordinance or rule shall be temporary and, upon the governor's declaration that a state of disaster or state of emergency is terminated, shall no longer be in effect.

Section 6. Assessment of Disaster or Emergency; Findings and Recommendations; Notice; Temporary Assistance.

Section 601. In the event a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the governor, and the disaster or emergency is considered by the chief executive official of the municipality or the governing body or the county in which it occurs to be beyond the control of the county, the emergency manager shall immediately contact the district coordinator. The chief executive official of a county shall not request state assistance or a declaration of a state of disaster or a state of emergency for an

emergency which has occurred or is occurring solely within the confines of a township, city, or village within the county unless requested to do so by the chief executive official of the affected township, city, or village. The district coordinator, in conjunction with the county or municipal coordinator, shall assess the nature and scope of the disaster or emergency, and they shall recommend the personnel, services, and equipment that will be required for its prevention, mitigation, or relief.

Section 602. Upon completing the assessment, the district coordinator shall forthwith notify the director of the findings and recommendations. The director shall immediately notify the governor. If the director determines that immediate action is essential to the preservation of life and property, the director may initiate temporary assistance to the affected area as necessary and compatible with the policies and procedures of the Michigan emergency management plan.

Section 603. The director shall advise the governor of the magnitude of the disaster or emergency. The governor may take the necessary action he or she considers appropriate to mitigate the disaster or emergency. This act shall not be construed to restrain the governor from exercising on his own initiative any of the powers set forth in this act. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO AUTHORIZE
WORK AGREEMENT FOR FEDERAL EMERGENCY MANAGEMENT
AGENCY EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)**

Introduced by the Public Safety Committee

Commissioner Toomey moved the approval of the following resolution. Seconded by Commissioner Holmes.

WHEREAS, the Michigan State Police, Emergency Management Division has grant funds available through the Federal Emergency Management Agency for the Emergency Management Performance Grant (EMPG) program; and

WHEREAS, the County has received funding through this program to fund a portion of the cost of the Emergency Management position; and

WHEREAS, an initial work agreement for this program for the period of October 1, 2023 through September 30, 2024, has been submitted to remain eligible to continue to receive funds through this program, estimated to provide up to 50% of the position salary based on completion of eligible activities contained in the initial work agreement.

NOW, THEREFORE BE IT RESOLVED, that the initial work agreement is authorized; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners or his designee is authorized to sign any necessary grant documents. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

RESOLUTION TO APPROVE A MICHIGAN DEPARTMENT OF ENVIRONMENT GREAT LAKES AND ENERGY SCRAP TIRE RECYCLING GRANT APPLICATION

Introduced by the Public Works and Planning Committee

Commissioner Rogers moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Resource Recovery Department has been established for the development and administration of the County Solid Waste Management Plan under Act 641; and

WHEREAS, key components of the Resource Recovery Department include increasing the amount of materials recycled; and

WHEREAS, the Michigan Department of Environment Great Lakes and Energy Scrap Tire Recycling Grant is designed to provide assistance in the removal of residential tires; and

WHEREAS, the Resource Recovery Department offers two Scrap Tire collection events annually; and

WHEREAS, the Michigan Department of Environment Great Lakes and Energy has encouraged regional applications and Eaton County has been approached by Clinton County, Barry County, and Ingham County to submit one grant for all four communities; and

WHEREAS, Eaton County will serve as the applicant and fiduciary for the grant; and

NOW, THEREFORE, LET IT BE RESOLVED that Eaton County approves the application of the Scrap Tire grant; and

BE IT FURTHER RESOLVED, that acceptance of the grant award is contingent upon the approval of Memorandums of Understanding between the County and other individual participating entities providing for said participating entities to reimburse the County for any non-grant costs associated with collection events held within their jurisdiction; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners, or his designee, is authorized to sign any necessary grant documents; and

BE IT FURTHER RESOLVED, that the Controller is authorized to make budgets amendments to the adopted budget, in the event the grant is authorized. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2023

RESOLUTION TO APPROVE LETTERS OF AGREEMENT WITH UNIONS RELATED TO PAY TREATMENT AROUND THE LOCAL AND STATE EMERGENCY DECLARATION

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Lautzenheiser.

WHEREAS, the Eaton County Board of Commissioner's would like to acknowledge and show appreciation for the various employee groups who were designated as essential services following the aftermath of the severe weather event that members of the community are still recovering from.

WHEREAS, the County was hit with a significant weather event on Thursday August 24, 2023 approximately at 10:20 PM; and

WHEREAS, on Thursday, August 24, 2023 at 10:45 PM a Local Emergency Declaration was issued by the Board of Commissioner's Chair; and

WHEREAS, on Friday at 5:00 AM the County Government Complex was closed down for all non-essential personnel; and

WHEREAS, the County has determined that it would like to create one-time Letters of Agreement with the Unions representing employees designated as essential services. The Agreements would be with regard to pay treatment of bargaining unit members impacted by the weather event and offer Local Emergency Declaration Pay (LEDP) in lieu of the normal 8 Hours of Building Closure Time (BCT) as was used under the current past practice; and

WHEREAS, the Employer maintains all employees represented by a Union that enters Agreement with the County and that meet eligibility criteria established in the Agreements would receive the LEDP retroactive to the date of the severe weather event.

NOW, THEREFORE BE IT RESOLVED, that the County Controller is authorized sign and enter Agreements with the following Unions as long as they meet the criteria established:

- Command Officers Association of Michigan representing employees in both the Sheriff Department's Command Officers and Central Dispatch's Supervisory Units.
- Police Officers Association of Michigan representing employees in both the Sheriff Department's Non-Supervisory and Central Dispatch's Non-Supervisory Units.

- Capitol City Labor Program representing the employees in the Animal Control Unit.
- Governmental Employees Labor Council representing employees in the Youth Facility.

BE IT FURTHER RESOLVED, the Agreements will conform to the following criteria:

- Establishing across all groups a 24-hour window of eligibility, creating a standard provision of pay consideration for those employees held-over or called in to respond to the effects of the event, and allow additional pay for work over 8-hours
- These Agreements are made on a one-time, non-precedent setting basis and all compensation is paid at an employee's regular straight time rate is not allowed to pyramid with any existing contractual compensation to create a situation where an employee is paid more than 2.5 times their normal straight time rate of pay.

The Eaton County Board of Commissioners again would like to acknowledge and thank the brave men and women who answered the call of duty at a time when their families and communities were in need. You represent the best of Eaton County. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO APPROVE EDUCATIONAL SERVICES AGREEMENT
WITH GRAND LEDGE PUBLIC SCHOOLS AND
EATON COUNTY YOUTH FACILITY**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Toomey.

WHEREAS, Grand Ledge Public Schools and Eaton County have had an agreement in place since 2015 to provide educational services for the Eaton County Youth Facility Student Participants; and

WHEREAS, the Ways and Means Committee has reviewed and approved this proposed agreement between Grand Ledge Public Schools, the Eaton County 56th Circuit Court, and the Eaton County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Grand Ledge Public Schools; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County. Carried unanimously.

**EATON COUNTY BOARD OF COMMISSIONERS
AUGUST 16, 2023**

RESOLUTION TO APPROVE 2022/2023 BUDGET AMENDMENTS

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Rogers.

WHEREAS, the Eaton County 2022/2023 Appropriations Act of September 21, 2022 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2022/2023 Eaton County Budget:

GENERAL FUND

	<u>COMMISSIONERS – 101.00</u>	
Increase	State Revenue	\$ 109,901

	<u>SUBSTANCE ABUSE – 631.00</u>	
Increase	State Revenue	\$ 109,901
Increase	Contractual Services	\$ 46,120

	<u>FUND BALANCE CARRYOVER – 960.00</u>	
Increase	Fund Balance Carryover – Committed Purpose	\$ 173,682

To increase budget based on additional allocation from State of Michigan Convention & Facilities Tax Fund. The committed purpose fund balance allocation will be used in the 2023/24 fiscal year for substance abuse agencies as recommended by the Health and Human Services Committee.

	<u>MEDICAL EXAMINER – 648.00</u>	
Increase	Ambulance	\$ 6,000

	<u>FUND BALANCE CARRYOVER – 960.00</u>	
Increase	Fund Balance Carryover	\$ 6,000

To increase budget based on cost of ambulance services within Medical Examiner budget.

SPECIAL REVENUE FUNDS

	<u>COMPREHENSIVE PLAN FUND - 223</u>	
Increase	Professional Services	\$ 30,000
Decrease	Fund Balance Carryover	\$ 30,000

To increase budget for updates to the County’s Master Plan based on the originally approved contract recommendation of Public Works and Planning in June of 2022.

PUBLIC IMPROVEMENT FUND - 225

Increase	Local Unit Contributions – Health Department	\$ 265,160
Decrease	Transfers In – Health Department	\$ 265,160

To adjust revenue between transfers in to the local unit contribution due to fund accounting principles.

Increase	Transfers In – American Rescue Plan Act	\$ 62,913
Decrease	Proceeds from Borrowing (recognized in 2022)	\$1,371,975
Increase	Fund Balance Carryover	\$1,109,062
Decrease	Debt Service	\$ 200,000

To redistribute revenues and expenses based on currently approved projects and changes in revenues.

AMERICAN RESCUE PLAN ACT - 282

Increase	Federal Revenue	\$ 62,913
Increase	Transfers Out – Public Improvement	\$ 62,913

To increase the budget for the balance of the Public Health and Energy Project not completed during fiscal year 2021-22. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

RESOLUTION TO APPROVE INTER-LOCAL AGREEMENT FOR POLICE SERVICES – MAPLE VALLEY SCHOOL DISTRICT

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Haskell

WHEREAS, Maple Valley School District is interested in entering into a contract with the County and Sheriff to assign a deputy as a School Resource Officer within the District; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide an assigned School Resource Officer within the District; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached agreement between the County and Maple Valley School District for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Maple Valley School District; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO APPROVE INTER-LOCAL AGREEMENT FOR
POLICE SERVICES – ONEIDA TOWNSHIP**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, Oneida Township is interested in entering into a contract with the County and Sheriff to provide for police services within the Township; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide assigned patrols within the Township; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached agreement between the County and Oneida Township for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Oneida Township; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

RESOLUTION TO APPROVE INTER-LOCAL AGREEMENT FOR POLICE SERVICES – VILLAGE OF VERMONTVILLE

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the Village of Vermontville is interested in entering into a contract with the County and Sheriff to provide for police services within the Village; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide assigned patrols within the Village; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached an agreement between the County and the Village of Vermontville for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Village of Vermontville; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO APPROVE CARMEL TOWNSHIP HALL USAGE
AGREEMENT**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Brehler.

WHEREAS, the Eaton County Clerk's Office is interested in entering into an agreement with Carmel Township for the use of their Township Hall for the purpose of providing a location for a County administered early voting site; and

WHEREAS, the proposed agreement (attached) will be used for three (3), 2024 Federal and State elections at nine (9) days for each occurrence, for a total of twenty-seven (27) days; and

WHEREAS, the cost will be reimbursed by the State of Michigan for the Presidential Primary and by the seventeen (17) participating local jurisdictions for the 2024 August Primary and 2024 November General elections; and

WHEREAS, the Ways and Means Committee has reviewed the attached agreement between the County and Carmel Township for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Carmel Township; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS**SEPTEMBER 20, 2023****RESOLUTION TO APPROVE CONTRACT FOR MEDIA SERVICES****Introduced by the Ways and Means Committee**

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Eaton County Board of Commissioners has identified and determined the need for developing and maintaining a robust communication infrastructure, and authorized the development and hiring of a Communications Director to grow and manage the County's communications; and

WHEREAS, the Eaton County Board of Commissioners acknowledges the need and desire for the County to develop a full rebranding which would include new logo(s), branding, graphic design, and development of targeted communication channels to improve the County's ability to communicate with employees and members of the public; and

WHEREAS, the Controller's Office has requested the utilization of an independent contractor to provide assistance, under the direction of the Communications Director, to complete this large scope of work for media services; and

WHEREAS, the Ways and Means Committee approved obtaining these media services via a contractual relationship through a detailed request for proposals process for a period of one year commencing after contractual agreement is signed; and

WHEREAS, the Controller's Office Executive Team has reviewed all submitted proposals and recommends entering into a contract with Edge Partnerships to provide media services for an amount not to exceed fifty thousand dollars (\$50,000); and

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves a contract with Edge Partnerships to provide media services as outlined in the attached response to the request for proposal and authorizes the Controller to make the necessary budget amendments from fund balance carryover in 2023/2024 budget; and

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to sign the contract. Nays: Trevor Youngquist and Jacob Toomey. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO APPROVE THE 2023/2024
EATON COUNTY BUDGET**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

WHEREAS, this resolution shall be known as the Fiscal Year 2024 General Appropriation Act; and

WHEREAS, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 26, 2023 and September 2, 2023, and a public hearing on the proposed budget was held on September 12, 2023; and

WHEREAS, the Eaton County voters authorized millages of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.2497 of a mill for EATRAN, 0.3496 of a mill for Juvenile Operations, 0.1248 of a mill for the Medical Care Facility, 1.4985 for Road Repair and Rehabilitation, and 0.5000 of a mill for Parks and Recreation; and

WHEREAS, the Board of Commissioners will authorize, in June 2024, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2024 General Appropriations Act; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.3496 of a mill for Juvenile Operations, 0.1248 of a mill for the Medical Care Facility, 1.4985 for Road Repair and Rehabilitation, and 0.5000 of a mill for Parks and Recreation; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.2497 of a mill for EATRAN; and

BE IT FURTHER RESOLVED, that the 2023/2024 Eaton County General Fund (#101) budget of \$47,160,901 be adopted by activity; and

BE IT FURTHER RESOLVED, that all other funds budgets (Special Revenue \$37,885,635 and Debt Service \$6,995,605) be adopted by activity, for a total 2023/2024 budget of \$92,042,141; and

BE IT FURTHER RESOLVED, that any amendment to increase a salary and/or a Capital Outlay activity in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

BE IT FURTHER RESOLVED, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and

BE IT FURTHER RESOLVED, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2023/2024 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED, that the salaries of the County's Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.

BE IT FURTHER RESOLVED, that the activity appropriations which represent the estimated costs of operating the Courts in 2023/2024 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

BE IT FURTHER RESOLVED, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

BE IT FURTHER RESOLVED, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual, which has been jointly approved by the County Board of Commissioners and an Elected Official who has co-employer status.

BE IT FURTHER RESOLVED, that the County Controller shall be authorized to make year-end transfers of up to \$20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2023/2024 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting.

Roll call votes: Ayes: Tim Barnes, Blake Mulder, Brandon Haskell, Jeanne Pearl-Wright, Trevor Youngquist, Mark Mudry, Joseph Brehler, Brian Droscha, Jacob Toomey, Scott Hansen, Brian Lautzenheiser, Frank Holmes, Barbara Rogers and Jim Mott. Nays: None. Carried unanimously.